



Board of Livestock Meeting

Agenda Request Form

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|---|--------------|--|----|----------------------|------------------------|----|--|
| From: Ethan Wilfore | | Division/Program: Old Business - Brands Enforcement Bureau | | | Meeting Date: 12/14/21 | | |
| <u>Agenda Item:</u> Brand Policy Review | | | | | | | |
| Background Info: | | | | | | | |
| <ul style="list-style-type: none"> - Review first draft of new brand policy - Discuss any potential changes | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: 90 minutes | Attachments: | Yes X | No | Board vote required? | Yes X | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required | Yes | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes X | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |

DEPARTMENT OF LIVESTOCK POLICY FOR
RECORDING, TRANSFERRING AND RERECORDING OF BRANDS

PURPOSE

The purpose of this policy is to implement the provisions of Montana Code Annotated (MCA) 81-1-101 which designates the Montana Department of Livestock as the general recorder of marks and brands.

RECORDING AND TRANSFERRING OF BRANDS

The Department of Livestock issues brands in accordance with MCA 81-3-103 which requires that brands are “distinguishable with reasonable certainty from all other marks and brands.”

1. New Brand Application
 - a. Brands will be issued in accordance with Administrative Rules of Montana (ARM) 32.18.110.
 - b. Brand applications are available on the Department of Livestock website and in the Helena office.
 - c. Applications shall be processed in the order in which they are received.
 - d. Applicant must list brand choices in preferential order.
 - e. Applicant may choose to have a brand assigned to them by the department by annotating appropriately on the application.
 - f. One application may contain brand requests for up to three different species with one position each and freeze brand for cattle in accordance with ARM 32.18.109.
 - g. Brands will not be held or checked for conflicts by phone or any means other than the proper application.
2. Brand Owner Name
 - a. The brand owner name on a brand application must consist of individuals or entities with documentable proof of identity.
 - i. Individuals must use legal names.
 - ii. Per ARM 32.18.105, businesses and trusts must be registered with the Montana Secretary of State.
 - b. Per ARM 32.18.105, brands owned by multiple individuals or entities shall be designated as either “tenants in common” or “joint tenancy with right of survivorship.”
 - c. Legal Name changes such as for marriage or divorce may be completed with a “Name Change Affidavit” and appropriate duplicate certificate fee.
3. Brand Transfers
 - a. Brands transfers will be completed in accordance with ARM 32.18.110.

- i. Transfer applications must be submitted to the Montana Department of Livestock using the "Assignment of Brand" form found on the reverse side of the official certificate.
 - ii. The "Assignment of Brand" form must contain notarized signatures of current owners listed on the official brand certificate.
 - iii. Brand transfers involving deceased owners will be completed following procedures defined in ARM 32.18.110.
 - iv. A Brand owned by a business (corporation, limited liability company, partnership, etc.) or trust may be transferred with a notarized signature from a principal owner and a completed "Affidavit of Principal."
 - b. Changes to brand image, position, or species shall be considered a new brand and require a new brand application.
4. Fees:
 - a. Brand fees are set by the Board of Livestock as authorized by MCA 81-3-107 and published in ARM 32.2.404.
 - b. In accordance with ARM 32.18.110, fifty percent of the brand application or brand transfer fee is nonrefundable.
 - c. Application and transfer fees shall not be prorated.

RERECORDING OF BRANDS

1. Per MCA 81-3-104, each tenth year after 1921 is the year for rerecording artificial marks and brands.
2. The brand rerecord period begins on January 1st and ends on Dec 31st of each rerecord year.
3. Brands not rerecorded will become inactive and no grace period is allowed.
4. For a period of 90 days following the rerecord period, only the last recorded brand owner may apply for the inactive brand. These applications are treated as new brand applications and are subject to the conflict check process outlined in this policy.

ACCEPTABLE BRAND CHARACTERS AND IMAGES

Brands can be comprised of characters and/or images.

1. Characters:
 - a. A, B, C, D, E, F, G, H, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z
 - b. 1, 2, 3, 4, 5, 6, 7, 8, 9
 - c. Box, Diamond, Heart, Triangle, Spade
 - d. Bar, Slash, Quarter Circle, Mill Iron, Rafter
2. Images
 - a. Images are characters not listed above but are used in livestock brands currently recorded with the Montana Department of Livestock.

- b. This does not include images that are recorded in ornamental brands, but not livestock brands.

CONFLICTS

1. State-wide Character Conflicts

- a. Characters classified as state-wide conflicts are considered one in the same throughout the entire state.
- b. State-wide conflicts remain when both characters are rotated the same direction (90 degrees either direction or 180 degrees).
- c. State-wide character conflict list:















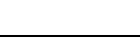










| Character | Conflict |
|-----------|----------|
| A | Λ |
| C | Ɔ |
| E | ε |
| G | 6 |
| L | ℒ |
| P | ρ |
| S | 5 |
| Z | 2 |
| □ | ◇ |
| + | X |
| 4 | 4 |
| ∧ | ∩ |

2. Regional Character Conflicts

- a. Regional character conflicts are evaluated based on the county or counties of range listed on the application plus all adjoining counties to the county or counties of range.
- b. Characters classified as regional conflicts are considered one in the same.
- c. Regional conflicts remain when both characters are rotated the same direction (90 degrees either direction or 180 degrees).
- d. Regional character conflict list:



















| Character | Conflict(s) |
|-----------|----------------|
| A | Λ Δ |
| B | ER 3 8 |
| C | Ɔ G O ɔ |
| D | O □ ɔ |
| E | ε F Σ |
| F | EP |
| G | C O 6 Q |
| H | MNW |
| J | └ U ɔ |
| K | XY |
| L | └ ⊥ |
| M | π H N 3 |
| N | MH |
| O | CD |
| P | ρ F |
| Q | O G C |
| R | B |

| | |
|---|-----------|
| S | 5 8 Σ |
| T | 7 |
| U | J V O |
| V | U Y Δ ∇ √ |
| W | Ш H ω N |
| X | + K Y |
| Y | K V √ X |
| Z | 2 2 2 |
| 1 | / |
| 2 | Z 2 |
| 3 | B E 3 8 |
| 4 | 4 F |
| 5 | S |
| 6 | G B |
| 7 | T > |
| 8 | B 3 S |
| 9 | 9 |
| ◇ | □ |
| ♡ | ▽ ♡ |

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3. Image Conflicts

- a. Due to the wide variety of images, applications for brands which contain images will be checked for conflict against images classified as same or similar.
- b. Brands containing images will also be conflict checked against existing brands consisting of a character(s) to ensure distinguishability.
- c. Examples of similar images include but are not limited:

| Image Name | Image | Similar Image |
|-------------|---|---|
| Club |  |    |
| Wine Glass |  |      |
| Bell |  |   |
| Spear/Arrow |  |     |

BRANDS POSITIONS

1. Brands will be recorded by position
 - a. Each position shall be a separate brand.
 - b. Positions are available on cattle, horses, hogs, bison and sheep.
2. Cattle positions
 - a. There are 6 positions available for cattle brands:
 - i. Left or right hip
 - ii. Left or right rib
 - iii. Left or shoulder
 - b. Shoulder and rib brands are evaluated for conflicts together.
 - c. Jaw and neck brands on cattle are reserved for use by the Department of Livestock Animal Health and Food Safety Division.
3. Horse positions
 - a. There are 8 positions available for horse brands:
 - i. Left or right thigh
 - ii. Left or right shoulder
 - iii. Left or right jaw
 - iv. Left or right neck
4. Hogs
 - a. Hog brands will be issued upon request
5. Bison positions
 - a. There are 4 primary positions available for bison brands:
 - i. Left or right hip
 - ii. Left or right rib
6. Sheep
 - a. Paint brands will be issued for the following positions:
 - i. Left or right rib
 - ii. Left or right hip
 - iii. Left or right shoulder
 - iv. Back
 - b. Hot iron brands for sheep will be issued upon request

BRAND FORMATS

1. Brands containing multiple characters must be oriented in one of the following manners:
 - a. Horizontally
 - b. Vertically
 - c. Diagonally (either direction)
2. Characters in a brand must be spaced in a manner consistent with being a single brand and cannot be confused as multiple brands.
3. "Tumbling" characters will not be allowed.

4. Brands will be conflict checked against brands containing characters or character conflicts in the same or similar format.
5. Monogram brands will be conflict checked against brands containing the same characters and character conflicts in the same orientation.

SCATTER BRANDS

1. Scatter brands are defined as a single brand recording in which an image or images must be applied to multiple locations on a single animal.
2. Scatter brands will no longer be issued; those currently recorded with the department will remain unless they are not rerecorded.

FEEDLOT BRANDS

1. Feedlot brands are available subject to the following:
 - a. The use of the brand is restricted to the specific feedlot recording the brand;
 - b. The feedlot brand must be recorded on either hip and applied near the tail head.
 - c. The recorded feedlot brand cannot be less than 2" in height.

APPEAL PROCESS

1. Applicants who feel that the Brand Recorder incorrectly denied a brand application may appeal the decision utilizing the procedures set forth in ARM 32.2.102.

BRANDS ADVISORY COMMITTEE

1. The Brands Advisory Committee is a standing committee whose duty is to assist the Board of Livestock in developing or updating the Brand Policy.
2. The committee is assembled and chaired by the chair of the Board of Livestock.
3. In addition to the board chair, the committee shall consist of:
 - a. At least one other member of the Board of Livestock
 - b. Two Members of the Montana State Legislature
 - i. Preferably one member from each chamber
 - c. Representatives from livestock industry stakeholder groups
 - i. Stakeholder groups will be asked to nominate a representative for the committee but are not required to do so.

DEPARTMENT OF LIVESTOCK EMPLOYEE EXPECTATIONS

1. Department of Livestock employees shall not take unfair advantage of their position to record brands.
2. Examples of taking unfair advantage include:
 - a. Recording brands by phone
 - b. Recording brands for other in any manner

- c. Attempting to record any brand which has not been available for recording less than 60 days
 - d. Profiting from the sale of recorded brands
- 3. Employees who violate these rules are subject to disciplinary action in accordance with the Montana Department of Livestock Employee Handbook.

**PRESCRIBED PRACTICE FOR
RECORDING, TRANSFERRING AND RERECORDING OF BRANDS**

These rules are put into practice to implement the provisions of Title 81-1-102, MCA which allows the department to create and administer a program for recording, rerecording and transfer of livestock brands. The prescribed practices provide clarification and continuity of policies and procedures previously used as guidelines.

RECORDING AND TRANSFERRING OF BRANDS

All Montana brands must be issued through the Department of Livestock Helena Brand Office.

1. All forms or model letters issued for purposes of recording brands or clarifying brand recording requirements are considered part of the brand rules and practices of the Board of Livestock.
2. The Department of Livestock, as one of its primary duties to the livestock industry, provides brands that are distinguishable with reasonable certainty from all other marks and brands.
 - a. Department employees have advanced opportunity to acquire desirable brands.
 - b. Employees shall not take unfair advantage of this opportunity, and may not record:
 - i. More than three brands at any time;
 - ii. Brands by phone;
 - iii. For others in any manner;
 - iv. Any brand which has not been available for recording less than sixty days;
 - c. Employees attempting to circumvent these rules are subject to disciplinary action.
3. Fees
 - a. Brand fees are set by the Board of Livestock as authorized by statute. Current fees are available in ARM 32.2.404.
 - b. Fees for new brands or transfers shall not be prorated.
 - c. Fifty percent of the fee to record a new brand or transfer a brand is non-refundable.
 - i. If an applicant fails to respond to Brand Office correspondence for a period of six months, the entire new brand or brand transfer fee becomes non-refundable.
4. Brand Owner Name
 - a. The brand owner name on new brand applications and brand transfers must consist of individuals or entities with documentable proof of identity.
 - i. Individuals must use legal names.
 - ii. **Businesses & trusts must be registered with Montana Secretary of State.**
 - b. Where multiple individuals or entities appear on a brand owner name, either “and” or “or” must be used between owner names per ARM 32.18.105. No other notation or description is allowed (ex. DBA, hyphens, commas, parentheses, in care of, “and/or”).
 - c. Legal Name Change
 - i. A legal name change, such as for marriage, may be completed with a Name Change Affidavit and appropriate duplicate certificate fee.
5. Changes to brand image, species, or position require submission of a New Brand Application.
6. New Brand Applications:
 - a. Application forms for new brands are available on the Department website and at the Helena Brand Office.

- b. The application and appropriate fee must be submitted to the Brand Recorder for processing.
 - i. The applicant must list brand choices in preferential order.
 - ii. One application may contain up to three different species with one position each and Freeze Brand for cattle per ARM 32.18.109.
- c. **Applications will be processed in the order in which they are received.**
- d. Notwithstanding any other provision or policy, a brand will not be held or checked for conflicts by phone.
- e. The Brand Recorder shall process the application in the following manner:
 - i. Verify that the application is complete and the correct fee has been submitted.
 - 1. If incomplete, the entire application and fee are returned with instructions to correct the information and resubmit.
 - ii. Deposit fee.
 - iii. Check for conflicts in the order listed on the application.
 - 1. The first brand on the application that does not conflict with existing brands will be issued to the applicant.
 - iv. Issue brand and/or communicate results with applicant:
 - 1. If none of the applicant's submissions are available, the Brand Recorder may check a similar brand for conflicts and offer it as an alternative.
 - 2. If an available brand was not on the original application, the applicant must complete a new application containing the exact image and location of the brand presented as available.
 - 3. The applicant will have 10 working days from the date of the offer letter to accept an available brand, whether it was submitted on the original application or offered as an alternative, after which the brand must be rechecked for conflicts.

7. Brand Transfers

- a. Brand transfer requests must be submitted to the Helena Brand Office with the appropriate fee.
- b. Transfer requests must be completed using the Assignment of Brand form, located on the reverse side of the current official brand certificate, or an approved Assignment of Brand included with the current official brand certificate.
- c. The Assignment of Brand must include the notarized signatures of the original owners as listed on the front of the official brand certificate;
- d. If the original owner of the transferring brand is deceased, a copy of the death certificate, personal representative papers, or appropriate documentation must be provided to complete the transfer;
 - i. Certified copies may be required at the Department's discretion to ensure the authenticity of the documents.

CONFLICT CHECKING PROCEDURES

- 1. Upon receipt of a brand application, the Brand Recorder checks conflicts as follows:
 - a. Verify that brand contains only acceptable characters.
 - i. A, B, C, D, E, F, H, J, K, L, M, N, O, P, R, S, T, U, V, W, X, Y, Z,
 - ii. 2, 3, 4, 5, 6, 7, 8, 9

- iii. Box, Diamond, Heart, Triangle, Cross
- iv. Bar, Slash, Quarter Circle
- b. Verify that brand is in an acceptable format:
'H' and 'B' may be replaced with any acceptable character in i.-iii. (above) and/or rotated 90 degrees either direction. Triangle and Heart may be rotated 90 degrees either direction or inverted.

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- c. Check brand for open positions;
- d. Check for brand recordings in the same or adjoining county on the same side;
 - i. Rib or Shoulder and Hip shall not be considered a conflict, but rib and shoulder may be (Contact the District Investigator(s) in the area)
- e. Check for state-wide conflicts.
May be rotated 90 degrees either direction or 180 degrees.

- i.
- ii.
- iii.
- iv.
- v.
- vi.
- vii.
- viii.
- ix.
- x.
- xi.

- f. Check for Regional Character Conflicts
 - i. May be updated by the Brands Review Advisory Committee as needed in between BOL meetings for final approval.

REGIONAL CHARACTER CONFLICTS

Conflicts listed below are evaluated in the same county and adjacent counties indicated on the brand application. If the figures in the character column are rotated, the conflicts listed would rotate the same as the character. Conflicts listed for characters with symmetry would be a conflict in all orientations for which the symmetry exists.

| Character | Conflicts |
|-----------|------------------------|
| A | Λ HR Δ |
| B | E K P R 3 8 |
| C | G O 6 9 Ɔ C |
| D | ◇ O P Ъ □ Ɔ ▷ |
| E | F L Σ ε |
| F | E P ≠ √ |
| H | + M N 4 # † † W |
| J | └ U ∩ |
| K | B H R X Y |
| L | E ⊥ V I ∩ |
| M | ∩ H N ∩ |
| N | H V |
| O | C D ◇ □ |
| P | B D F R |
| R | B H K P A |
| S | 5 8 2 Σ |
| T | + Y 7 ∓ I |
| U | J V ∩ |

| | |
|---|-----------------|
| V | ♡ U Y ▽ ∇ ◊ W X |
| W | ⊖ H V ω N |
| X | H K + Y V |
| Y | K T ▽ V ∇ X |
| Z | 2 7 2 2 L |
| 2 | Z 7 2 9 ♡ |
| 3 | B ∃ 3 8 |
| 4 | + H ⊣ 4 |
| 5 | S 6 |
| 6 | C G O |
| 7 | T > Z 7 1 2 9 |
| 8 | B 3 S |
| 9 | ∩ 9 7 |
| ◊ | D O □ Δ V Λ |
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| + | T X 4 H 4 I - |
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RERECORDING OF BRANDS

1. Each 10th year after 1921 is the year for rerecording marks and brands.
2. The brand owner is responsible for rerecording their brand(s) during the rerecord year.
3. Brands that are transferred during the rerecord year must pay a separate fee, per ARM 32.18.111(3).
4. If the department receives a rerecord notice which appears to be different than the previous recording, it shall verify the ownership or treat it as if it were a transfer of the brand.
5. Brands that are not rerecorded prior to the rerecord deadline expire and are no longer the property of the last recorded brand owner.
 - a. For a period of 90 days following the rerecord deadline, only the last recorded brand owner may apply for an expired brand.
 - i. Expired brands must pass the conflict check process.
 - ii. Expired brands that do not meet the current policies for new brand applications will not be reissued.

BRANDS REVIEW ADVISORY COMMITTEE

1. This committee makes recommendations to the Brand Recorder to assist in the resolution of issues and conflicts including those not specifically addressed in the Department's brand recording practice statement.
2. The committee shall meet as necessary to review brand applications that have conflicts per Brand Recorder research.
3. The committee is made up of the executive officer, brands division administrator, assistant administrator, brands recorder, and district investigator.

SCATTER BRANDS

1. Scatter brands are defined as a single brand recording in which an image or images must be applied to multiple locations on a single animal.
2. The use of scatter brands is inconsistent with the department's policy and responsibility of providing easily recognized and distinguishable brands to all livestock owners.
3. Scatter brands will no longer be issued; those on record will be continued subject to their cancellation where possible.

FEEDLOT BRANDS

1. Feedlot brands may be available, subject to the following:
 - a. the use of the brand is restricted to the specific feedlot registering the brand;
 - b. the brand may be recorded on either hip near the tail head;
 - c. the recorded feedlot brand cannot be less than 2" in height.

JAW & NECK BRANDS

1. Except for Department of Livestock Animal Health Division use, jaw and neck brands for cattle shall not be issued.

BRAND POSITION

1. Brands will be recorded by position.
 - a. Each position shall be a separate brand.
 - b. Positions are available on horses, cattle, hogs, bison and sheep:
2. Horse Positions: There are eight primary positions available on horses:
 - a. left thigh or right thigh
 - b. left shoulder or right shoulder
 - c. left jaw or right jaw (not worked for conflicts unless requested)
 - d. left neck or right neck (not worked for conflicts unless requested)
3. Cattle Positions: There are six primary positions available for cattle:
 - a. left hip or right hip
 - b. left rib or right rib
 - c. left shoulder or right shoulder (not worked for conflicts unless requested)
4. Hogs: Brands on hogs will be by request only and issued on a case by case basis.
5. Bison Positions: There are four primary positions available for bison:
 - a. Left or Right Hip
 - b. Left or Right Rib
6. Sheep: Paint brands will be issued for positions on left/right rib, left/right hip, left/right shoulder and back



Board of Livestock Meeting

Agenda Request Form

| | | | | | | | |
|---|--------------|--|----|----------------------|------------------------|------|--|
| From: Ethan Wilfore | | Division/Program: New Business - Brands Enforcement Division | | | Meeting Date: 12/14/21 | | |
| <u>Agenda Item:</u> Red Tape Relief Project | | | | | | | |
| Background Info: | | | | | | | |
| <ul style="list-style-type: none"> - Review high and medium priority items from 11/3 board meeting - Review and set priorities for MCA 81-4 | | | | | | | |
| Recommendation: None | | | | | | | |
| Time needed: 120 minutes | Attachments: | Yes X | No | Board vote required? | Yes | No X | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required | Yes | No | |
| <u>Agenda Item:</u> | | | | | | | |
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| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |
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| Time needed: | Attachments: | Yes | No | Board vote required: | Yes X | No | |
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| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |

Definitions

81-8-213. Definitions. As used in this part, the following definitions apply:

(1) "Board" means the board of livestock provided for in **2-15-3102**.

(2) "Custodial account for shippers' proceeds" or "custodial account" means a separate account established and maintained by a market agency or a satellite video livestock auction market engaged in selling livestock on a commission or agency basis. The account must be maintained in a Montana bank insured by the federal deposit insurance corporation and used to maintain and disburse all funds due to consignors from livestock sold on a commission basis. All checks or banking instruments to consignors in payment of the net proceeds from the sale of consigned livestock must be issued on the custodial account. This account must disclose that the depositor is acting as a fiduciary and that the funds in the account are trust funds.

(3) "Department" means the department of livestock provided for in Title 2, chapter 15, part 31.

(4) "Immediate resale" means a sale of livestock within 60 days of the purchase of the livestock.

(5) "Livestock" means cattle, calves, hogs, pigs, horses, mules, sheep, lambs, and goats.

(6) (a) "Livestock dealer" means a person engaged in the business of purchasing livestock:

(i) for immediate resale;

(ii) for interstate shipment; or

(iii) on a commission or fee basis:

(A) for the account of others; or

(B) for or on behalf of a dealer or a market.

(b) The term does not include a farmer or rancher who buys or sells livestock in the ordinary course of a farming or ranching operation.

(7) "Livestock market" means a place where a person for compensation assembles livestock for sale, except:

(a) a place used solely for a dispersal sale of the livestock of a farmer, dairy producer, livestock breeder, or feeder who is discontinuing business and at which other livestock is not sold or offered for sale;

(b) a farm, ranch, or place where livestock either raised or kept for the grazing season or for fattening is sold and to which other livestock is not brought for sale or to be offered for sale;

(c) the premises of a butcher, packer, or processor who receives animals exclusively for immediate slaughter;

(d) the premises of a person engaged in the raising of livestock for breeding purposes only, who limits sale to livestock of the person's own production;

(e) a place where a breeder or an association of breeders of livestock of any class assembles and offers for sale and sells under the breeder's or the association's own management any livestock, when the breeder or association of breeders assumes all responsibility for the sale and the title of livestock sold.

(7) Could "Livestock Video Auction" be included with this definition? It might make it easier to apply same rules and regs to both types of markets. Doing so would also make this more in line with the definition found in 7 USC 210 (c)

May need to address fee for "Livestock Video Auction" application.

(8) "Person" means an individual, firm, association, partnership, or corporation.

(9) ~~"Satellite video livestock auction market" or "video auction market" means a place or establishment operated or conducted for compensation or profit as a public market where livestock located in this state are sold or offered for sale at a facility within the state through the use of a satellite video at a public auction.~~

"Livestock video auction" means a person who conducts the business of buying or selling livestock on a commission or fee basis through use of online, video, or other electronic means, and provides the means for handling receivables or proceeds from such sales.

(10) "Test station sale" means the sale of livestock from a place where livestock is taken to measure rates of gain under uniform feeding conditions when that place is not owned by the owner of the livestock.

Satellite—Video Livestock Auction Market -- License To Transact Business -- License Fee -- Contract -- Renewal

81-8-264. Satellite Video livestock auction market -- license to transact business -- license fee -- contract -- renewal. (1) A ~~satellite~~ video livestock auction market may transact business in this state only through a licensed livestock dealer or through a livestock market that is domiciled in the state ~~and are subject to the same regulation as a traditional livestock market.~~ *(See also comment if definition section, may eliminate the need for this section)*

(2) A livestock dealer or a livestock market that proposes to transact business with a video auction market shall file an application for a license with the department on a form prescribed by the department with the following information:

- (a) the nature of the business for which a license is requested;
- (b) the name and address of the livestock dealer or the livestock market;
- (c) the name and address of the video auction market; and
- (d) any additional information that the department may require.

(3) The application must be accompanied by:

(a) a fee established by the department commensurate with the costs of administering **81-8-265** and this section;

(b) ~~evidence that~~ the department may require evidence indicating that the video auction market is financially responsible and bonded to transact business and has established a custodial account for shippers' proceeds; and

(c) a copy of the contract between the licensed livestock dealer or the livestock market and the video auction market. The contract must provide:

Consider swapping statements (b) and (c) - kc

(i) for reasonable access by the department to all records and documents relating to the activities of the video auction market; and

(ii) that the livestock dealer or the livestock market and the video auction market are jointly and severally liable, with the right of contribution, for all business transacted within the state.

(4) If the contract described in subsection (3)(c) is terminated, rescinded, breached, or materially altered, the livestock dealer or the livestock market shall immediately notify the department. Failure to notify the department is considered to be:

(a) a failure to keep and maintain suitable records with the department; and

(b) a false entry or statement of fact in an application filed with the department.

(5) On or before May 1 of each year, a livestock dealer or a livestock market shall renew the license by fulfilling the requirements of subsections (1) through (4).

(6) The license fee must be remitted to the state treasurer to the credit of the department.

| Regulation | Title | Change | Reason |
|-------------------|--|---------------|---|
| MCA 81-8-213 | Definitions | Amend | Establish clarity for livestock dealer and SVA definition |
| MCA 81-8-251 | Certificate to Operate Livestock Market Required -- Application | Amend | Remove unnecessary requirements and provide clarity |
| MCA 81-8-252 | Hearing on Application for Certificate – Decision | Amend | Update requirements |
| MCA 81-8-264 | Satellite Video Auction | Amend | Outdated statute |
| MCA 81-8-272 | Issuance of Livestock Dealer's License | Amend | Establish consistency with program |
| MCA 81-8-401 | Certain Dealings in baby Animals Unlawful | Repeal | Unclear and unnecessary |
| MCA 81-8-402 | Penalties | Repeal | Unnecessary |
| ARM 32.15.104 | Changes in Operation of Market | Amend | Establish clearer more concise language |
| ARM 32.15.105 | Procedures for Obtaining Departmental Approval of Market Changes | Repeal | Unnecessary after update to ARM 32.15.104 |
| ARM 32.15.106 | Financial Reports | Amend | Remove unnecessary requirements |
| ARM 32.15.107 | Review of Bond Requirements | Repeal | Remove unnecessary requirements |
| ARM 32.15.110 | Livestock Market Yard Regulations | Amend | Allow for future modernization of processes |
| ARM 32.15.111 | Construction | Repeal | Outdated and unnecessary |
| ARM 32.15.204 | Quarantine Pens | Amend | Update |
| ARM 32.15.205 | Sanitation | Amend | Update |
| ARM 32.15.206 | Closure of Pen, Alleyway or... | Amend | Update |
| ARM 32.15.207 | Handling of Animals Found to | Amend | Update |
| ARM 32.15.208 | Duties of State-Appointed Market Veterinarians | Amend | Update |
| ARM 32.15.210 | Persons Authorized to Test... | Amend | Update |
| ARM 32.15.211 | Market Responsibility | Amend | Update |
| ARM 32.15.602 | Renewal Requirements | Repeal | Redundant with statute |
| ARM 32.15.702 | Permit Required to Conduct Association Test Sale | Amend | Establish consistency with department practices |
| MCA 81-5-112 | Permit System – Sheep | Amend | Revise language |

81-8-213. Definitions

(6) (a) "Livestock dealer" means ~~a person engaged in the business of purchasing livestock:~~

~~(i) for immediate resale;~~

~~(ii) for interstate shipment; or~~

~~(iii) on a commission or fee basis:~~

~~(A) for the account of others; or~~

~~(B) for or on behalf of a dealer or a market.~~

Any person, not a market agency, engaged in the business of buying or selling in commerce livestock either on his own account or as the employee or agent of the vendor or purchaser (7 USC 201)

(b) The term does not include a farmer or rancher who buys or sells livestock in the ordinary course of a farming or ranching operation.

81-8-251. Certificate to operate livestock market required -- application. (1) A person may not operate a livestock market unless the person first obtains from the department a certificate declaring that public convenience and necessity require the operation.

(2) The application for a certificate of public convenience must be in writing, verified by the applicant, and filed with the department. The application must specify the following:

(a) the names of the persons applying for a certificate together with their permanent addresses. If the applicant is a firm, association, partnership, or corporation, the names of its directors, officers, and members, if applicable;

(b) the place where the applicant proposes to operate a livestock market;

(c) a complete description of the property and facilities proposed to be used for the livestock market;

(d) the commissions or charges the applicant proposes to impose on the consignors' livestock for services rendered by the applicant in the operation of the livestock market;

~~(e) the location of other livestock markets within a radius of 200 miles of the proposed livestock market and the names and addresses of the operators of those markets;~~

(f) a detailed statement of the facts upon which the applicant relies to show public convenience and necessity for the livestock market, including the trade area to be served, the economic benefits to the livestock industry, the services to be offered, ~~and the anticipated revenue from inspection that may be derived by the state;~~

(g) if the applicant is a foreign corporation, its principal place of business outside the state, the state in which it is incorporated, and a showing that it is in compliance with the laws relating to foreign corporations doing business in this state;

(h) a detailed financial statement showing that current assets exceed current liabilities and that long-term assets exceed long-term liabilities;

(i) any additional information the department may require.

81-8-252. Hearing on application for certificate -- decision. (1) Upon the filing of the application, the department shall fix a time and place for a hearing thereon, which may not be less than 10 days after the filing. The department shall have a copy of the application, excluding the financial statement described in **81-8-251(2)(h)**, and notice of the hearing served by mail upon:

(a) the operators of any other livestock markets that in the opinion of the department might be affected by the granting of any such certificate;

(b) ~~the secretaries of the Montana stockgrowers association and the Montana woolgrowers association;~~ any statewide livestock industry associations or organizations;

(c) ~~the secretary of~~ the district livestock association, if any;

(d) ~~the secretary of~~ the livestock association or associations, if any, within the vicinity of the proposed livestock market, if known to the department; and

~~(e) any railroad company operating into or through the town or city in which the proposed livestock market will be located.~~

(2) If, after the hearing on the application, the department finds from the evidence that public convenience and necessity require the authorization of the proposed livestock market, a certificate must be issued to the applicant. In determining whether public convenience and necessity require the livestock market, the department shall give reasonable consideration to the service rendered by other existing livestock markets in this state and the effect upon them if the proposed livestock market is authorized and shall give due consideration to the likelihood of the proposed service being permanent and continuous throughout 12 months of the year.

81-8-264. Satellite video livestock auction market -- license to transact business -- license fee -- contract -- renewal. (1) A satellite video livestock auction market may transact business in this state only through a licensed livestock dealer or through a livestock market that is domiciled in the state.

(2) A livestock dealer or a livestock market that proposes to transact business with a video auction market shall file an application for a license with the department on a form prescribed by the department with the following information:

(a) the nature of the business for which a license is requested;

(b) the name and address of the livestock dealer or the livestock market;

(c) the name and address of the video auction market; and

(d) any additional information that the department may require.

(3) The application must be accompanied by:

(a) a fee established by the department commensurate with the costs of administering **81-8-265** and this section;

(b) evidence that the department may require indicating that the video auction market is financially responsible and bonded to transact business and has established a custodial account for shippers' proceeds; and

(c) a copy of the contract between the licensed livestock dealer or the livestock market and the video auction market. The contract must provide:

(i) for reasonable access by the department to all records and documents relating to the activities of the video auction market; and

(ii) that the livestock dealer or the livestock market and the video auction market are jointly and severally liable, with the right of contribution, for all business transacted within the state.

(4) If the contract described in subsection (3)(c) is terminated, rescinded, breached, or materially altered, the livestock dealer or the livestock market shall immediately notify the department. Failure to notify the department is considered to be:

- (a) a failure to keep and maintain suitable records with the department; and
- (b) a false entry or statement of fact in an application filed with the department.

(5) On or before May 1 of each year, a livestock dealer or a livestock market shall renew the license by fulfilling the requirements of subsections (1) through (4).

(6) The license fee must be remitted to the state treasurer to the credit of the department.

81-8-272. Issuance of livestock dealer's license. When an applicant has paid the fee and met the requirements of **81-8-271**, the department shall issue to the applicant a license which entitles the licensee to operate as a livestock dealer for a period ~~of 1 year unless the license is suspended or revoked under this part~~ pursuant to 81-8-275.

32.15.104 CHANGES IN OPERATION OF MARKET

(1) The owner of a licensed livestock market must immediately notify the department of livestock of any changes in ownership, management, control, operation, the regular sale day or location of the market. All changes are subject to the prior approval of the department of livestock.

(2) Changes which result in ownership or control of the market passing to persons not already approved by the department of livestock to operate the market may be given approval only after public hearing before the department of livestock.

(a) In the event that a change in ownership or control is involved, supporting data must include:

(i) Current financial statements of the market and of those persons acquiring ownership or control, prepared by a certified public accountant or a licensed public accountant; and

(ii) Executed copies of any contracts bearing on the change of ownership or control.

(b) In the event that the changes involve a relocation of the market facility supporting data must include:

(i) A detailed copy of construction plans of the new facility

(c) The department may require such other information and documents relating to the change as it deems necessary.

(3) All other changes may be approved without a public hearing, provided that whenever the board of livestock deems it in the interest of the livestock industry, the board may order a public hearing to be held.

(4) In the event that a hearing is required, at least 10 days notice must be given to all persons who are recipients of notice under section 81-8-252 MCA, and to all persons who have previously advised the department in writing of their interest in such matters. A copy of the notice must be posted at the market in a conspicuous place easily accessible to the public for a period of not less than 10 days before the hearing.

(5) A hearing held under this sub-chapter must be conducted according to the contested case provisions of the Montana Administrative Procedures Act and any rules promulgated thereunder.

32.15.105 ~~PROCEDURES FOR OBTAINING DEPARTMENTAL APPROVAL OF MARKET CHANGES~~

~~(1) All requests for approval of changes in the ownership, management, control, operations, regular sale day, or location of a livestock auction market must be submitted to the department of livestock by written petition setting forth the facts of the changes and requesting departmental approval. Any necessary supporting data may be submitted as attachments to the petition.~~

~~(a) In the event that a change in ownership or control is involved, supporting data must include:~~

~~(i) Current financial statements of the market and of those persons acquiring ownership or control, prepared by a certified public accountant or a licensed public accountant; and~~

~~(ii) Executed copies of any contracts bearing on the change of ownership or control.~~

~~(b) In the event that the changes involve a relocation of the market facility supporting data must include:~~

~~(i) A detailed copy of construction plans of the new facility; and~~

~~(ii) Proof that the new location and construction plans have been approved by the water quality bureau, Montana department of health and environmental sciences, and meet any other regulatory requirements which may be applicable.~~

~~(2) The department may require such other information and documents relating to the change as it deems necessary.~~

~~(3) In the event that a hearing is required under ARM 32.15.104, at least 10 days notice must be given to all persons who are recipients of notice under section 81-8-252 MCA, and to all persons who have previously advised the department in writing of their interest in such matters. A copy of the notice must be posted at the market in a conspicuous place easily accessible to the public for a period of not less than 10 days before the hearing.~~

~~(4) A hearing held under this sub-chapter must be conducted according to the contested case provisions of the Montana Administrative Procedures Act and any rules promulgated thereunder.~~

32.15.106 FINANCIAL REPORTS

~~(1) Each livestock market shall file with the Montana department of livestock, brands-enforcement division, an annual financial report reflecting a current statement of its assets and liabilities and a current statement of its annual income and expense at the time required for payment of its annual license fee. A copy of the annual report required to be filed by each such livestock market under the Packers and Stockyards Act is deemed sufficient for such purpose.~~

~~(2)(1) Upon request by a specifically authorized agent of the Montana department of livestock, brands-enforcement division, each licensed market shall submit an accurate and current financial report on the operation of the market and of the current assets and liabilities of the licensed market.~~

~~32.15.107~~ REVIEW OF BOND REQUIREMENTS

~~(1) The Montana department of livestock, brands-enforcement division shall annually review the bond of any licensed market and increase or decrease the amount of the bond required in the operation of the market.~~

~~(2) Any market aggrieved by a department ordered change in its bonding requirements may request a hearing before the department by written petition. Such a hearing must be conducted as a contested case under the Montana Administrative Procedures Act.~~

32.15.110 LIVESTOCK MARKET YARD REGULATIONS

(1) Every licensed market shall keep and maintain the separate identity of the animals at the market.

(2) All livestock entering such a market enclosure for sale must be checked in to the operator of the market at the time of delivery of the livestock. A list of the livestock offered for sale must be furnished ~~in triplicate~~ showing the number, sex, and holding brand of all livestock offered for sale, and the time that such livestock is checked in at the market. One copy must be furnished to the state stock inspector, one copy placed on the gate of the pen in which such livestock is placed for inspection, and one copy retained and filed by the livestock market.

(3) All livestock entered into a licensed market must be placed in pens and be kept separate by ownership until inspected by the state stock inspector and released. Livestock which has not been inspected cannot be placed in pens containing stock that has already been inspected without authority from the state stock inspector. There must be a check-in ticket or copy thereof in the true owner's name on each pen, and if more than one pen is used for a separate consignment each pen must be listed on the original check-in ticket.

(4) All livestock yarded after sale for an individual purchaser must be placed in pens and be kept separate by ownership until inspected by the state stock inspector and released for removal from the market area. It is the duty of the market operator to furnish the brand inspector the pen number and the number of animals in each pen and the name of purchaser. All animals must be made available by the market operator for inspection. After sale, all livestock must be kept separate by ownership until removal from the market area. A copy of the purchase order, showing the name or names of the consignor, the number of animals and their weight, must be delivered to the inspector before release of the animals purchased. Transfers of ownership must be shown on the purchase order as made after sale.

(5) No cattle or horses delivered to a livestock market for sale may be sold until inspected by the stock inspector, and no cattle or horses may be removed from the premises of the livestock market until clearance has been issued by the stock inspector.

(6) The operator of a licensed market or market agency must furnish necessary help to assist stock inspectors in handling livestock to be inspected for brands prior to sale or removal from market area.

(7) All livestock consigned to a licensed market must be checked in, penned and sold in the true owner's name, and all net proceeds must be paid to such owner except for valid liens and mortgages against the property sold.

(8) Fully modern, regularly maintained and serviced and accurately operated livestock scales must be provided by each livestock market for the determination of accurate weights from which total prices paid for livestock sold are computed.

(a) Competent, experienced and qualified weighmen shall do the actual weighing of all livestock.

(b) Cattle sold for individual owners or for the Montana department of livestock, brands-enforcement division must be weighed in the true owner's name and according to brands as shown by stock inspector's tally, unless sold by the head.

(9) No deductions may be made on estrays or livestock held for any service other than the regular market charges without the authority of the stock inspector.

(10) Proceeds from the sale of cattle or horses ordered paid to the Montana department of livestock, brands-enforcement division may be held by the market agency not longer than 30 days in cases where title to such stock is not clear at time of sale.

(11) Each licensed market shall have good and adequate facilities to operate an auction market consistent with the volume of such business and shall keep and maintain the facilities of the market in good, clean operating condition and must repair such facilities as from time to time may be necessary, and comply with the rules of the Montana department of livestock, animal health division.

(12) "Feed only" or "yard only" livestock not delivered on consignment, must at all times be "checked in" and be kept in separate pens and be in the control of the licensee. Such animals may not be mixed with consigned cattle and are subject to inspection by the Montana department of livestock, brands-enforcement division. Such animals may be released by the market owner only upon approval of the livestock inspector.

~~32.15.111 CONSTRUCTION~~

~~(1) No rule as adopted may be construed as limiting or abrogating any authority or powers granted by law to the Montana department of livestock, brands-enforcement division but is deemed to be support thereof.~~

~~32.15.602 RENEWAL REQUIREMENTS~~

~~(1) Brand mortgages and assignments must be renewed every five years commencing on January 1, 1983 and every five years thereafter.~~

~~(2) Renewal requirements are:~~

~~(i) a completed notice of continuation of brand mortgage; and~~

~~(ii) the appropriate filing fee paid to the department.~~

~~(3) The mortgage will be terminated if not renewed prior to the deadline.~~

32.15.702 PERMIT REQUIRED TO CONDUCT ASSOCIATION TEST STATION SALE-EXCEPTIONS

(1) A person desiring to conduct an association or test station sale after June 1, 1976, shall obtain prior approval from the ~~board~~ department by submitting a completed

application requesting a permit to conduct such a sale. Application forms are available from the department of livestock and must be submitted to the department at least 60 days prior to the date of the sale.

(2) Private production or dispersion sales with less than three guest consignors, 4H, future farmers of America sales do not require a permit under this sub-chapter.

(3) An association or test station sale conducted in or by a Montana licensed livestock auction market, when all sale proceeds are handled through the market's custodial account, is exempt from the provisions of these rules.

81-5-112. Permit system for transportation of sheep -- penalty. (1) The department shall adopt rules imposing a permit system for the transportation of sheep within or out of the state ~~if it finds that a permit system is necessary~~ to prevent theft of sheep. The rules must establish fees commensurate with the department's cost of operating the permit system.

(2) A person who purposely or knowingly transports sheep in violation of rules adopted under subsection (1) is guilty of a misdemeanor and shall be punished by a fine not exceeding \$1,000 or imprisonment in the county jail for a term not exceeding 6 months, or both.

| Regulation | Title | Suggestion | Comments |
|-------------------|--|-------------------|---|
| MCA 81-4-106 | Notice to Owner to Repair Fence – Duty of County Commissioner | Review | Is this procedure still used/relevant? |
| MCA 81-4-107 | Procedure When Owner Unknown or Not resident of State – Sale of Wire Removed | Review | Is this procedure still used/relevant? |
| MCA 81-4-108 | Disposal of Proceeds of Sale of Wire After Payment of Expenses | Review | Is this procedure still used/relevant? |
| MCA 81-4-203 | Open Range Defined | Review | * Definitions are different in different titles (see MCA 60-7-102) |
| MCA 81-4-207 | Castration of Animals Running At Large – Notice to Owner – Expense and Charges | Review | Is this relevant or practical? Should there be another process? |
| MCA 81-4-208 | Killing of Animal Running At Large – Notice – Posting and Service | Review | Is there another process that should be used? |
| MCA 81-4-211 | Female Breeding Cattle, Purebred Bull to Accompany | Review | Is this still relevant? |
| MCA 81-4-212 | Castration of Violating Bulls | Review | Is this the best process? |
| MCA 81-4-214 | Branding Animals Running At Large – Running Irons Prohibited | Review | This sounds like illegal branding and might be redundant with 81-3-105 and 81-3-221 |
| MCA 81-4-216 | Damage to Planted Trees | Review | Seems redundant to what is covered in 81-4-215 |
| MCA 81-4-218 | Marking Land and Mining Claims in National Forest | Review | Is this still relevant? Has not been updated since 1947 |
| MCA 81-4-219 | Method of Marking | Review | Is this still relevant? Has not been updated since 1947 |
| MCA 81-4-220 | Marking – Right of Action Against Trespassing Stock | Review | Related to 81-4-218 and MCA 81-4-219 |
| MCA 81-4-301 | Herd Districts – Creation, Size, and Location | Review | Suggest an actual definition somewhere in statute. |
| MCA 81-4-5 | Roundup of Abandoned Horses | Review | Process seems outdated and could use review |
| MCA 81-4-604 | Sale at Public Auction – Branding | Review | There is a requirement of the stock inspectors to brand all animals taking up as estrays prior to removal from sale. There are times when there is a safety risk. Suggest changing wording to “may” |

* Per MCA 60-7-102: "Open range" means those areas of the state where livestock are raised and maintained in sufficient numbers to constitute a significant part of the local or county economy and where livestock graze and move about generally unrestrained by fences.

TRANSPORTATION PERMIT FOR GRAZING PURPOSES WITHIN MONTANA ONLY

00001

This permit may be issued only by Montana State Stock Inspectors under the provisions of Section 81-3-211 MCA

SUBJECT TO INSPECTION

DATE: _____

| COUNTY OF ORIGIN | | | DESTINATION COUNTY | | | | OWNER | | | |
|--|----------|-----------|----------------------|-------|---------|--------|---------|-------|----------------|-------------------|
| ORIGIN LOCATION | | | DESTINATION LOCATION | | | | ADDRESS | | | |
| MULES | GELDINGS | MARES | STUDS | COLTS | | CALVES | | BRAND | BRAND LOCATION | DESCRIPTION/BREED |
| STEERS | COWS | YR. HFRS. | BULLS | COLTS | FILLIES | STEERS | HEIFERS | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| TO BE USED FOR GRAZING PURPOSE ONLY THIS PERMIT VALID FOR 8 MONTHS FROM DATE OF ISSUANCE | | | | | | | | | | |
| ALL LIVESTOCK MUST BE BRANDED WITH PERMITTEES MONTANA REGISTERED BRAND ONLY ONE PERMIT MAY BE ISSUED FOR AN ANIMAL OR GROUP OF ANIMALS IN ANY 12-MONTH PERIOD | | | | | | | | | | |

I _____, hereby certify the above descriptions of land and livestock are true and correct, I have the rightful possession of the livestock and there is no livestock other than described above being moved under this permit, and by signing this permit I agree and consent to allow an agent of the Department of Livestock to inspect all livestock at the destination location at any time while the permit is valid. [Montana ARM 31.18.202(2)(a)]

TOTAL NUMBER

FEE

STATE STOCK INSPECTOR

Code

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

THIS IS NOT A BRAND INSPECTION- DO NOT DIVERT OR GO ANYWHERE EXCEPT TO THE DESTINATION OR POINT OF ORIGIN WITHIN MONTANA AS NAMED ABOVE

Owners of livestock are required to pay an annual per capita fee for livestock per MCA 15-24-921. Go to <https://app.mt.gov/livestockreporting> for more information.



STATE
OF
MONTANA

MONTANA DEPT. OF LIVESTOCK
BRANDS — ENFORCEMENT DIVISION
PERMANENT RODEO BULL INSPECTION

DATE ISSUED _____, 20 _____

OWNER _____

ADDRESS _____

CITY _____ STATE _____

This inspection issued in compliance with Section 81-3-211 MCA.
This inspection must accompany Rodeo Bull at all times when in transit in
compliance with Montana laws and laws governing interstate movement.
Any interstate movement requires health certificate.

APPROXIMATE WEIGHT _____ APPROXIMATE AGE _____

COLOR/DISTINCTIVE FEATURES _____

HOLDING BRAND _____

NUMBER BRAND _____

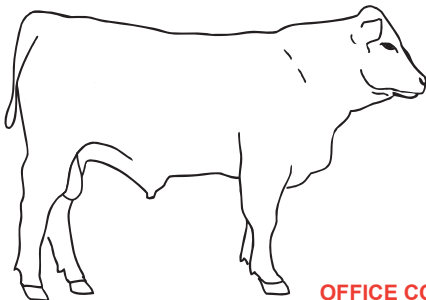
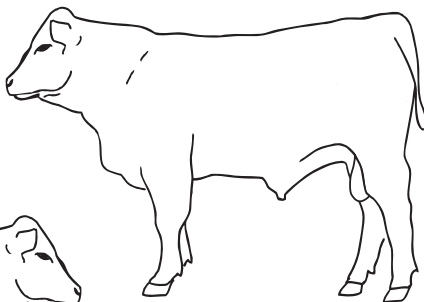
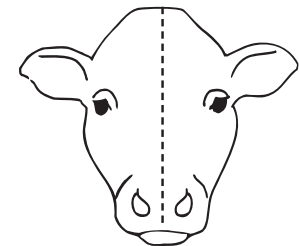
RFID YES NO

by _____


ADMINISTRATOR

Inspector # _____

**THIS INSPECTION VOID WHEN
ANIMAL CHANGES OWNERSHIP**



PREVIOUS INSPECTION # _____

OFFICE COPY

BOOK NUMBER _____

ISSUED BY _____

ISSUED TO _____

DATE _____

BOOK COMPLETED _____

CHECKED BY _____

DISTRICT INSPECTOR

Tear Top page (green off when book is issued and send to the Helena Dept. of Livestock Office. Tear out second page (white) when the book is completed and checked by District Inspector, and send to the Helena Dept. of Livestock Office



MONTANA DEPT. OF LIVESTOCK
BRANDS-ENFORCEMENT DIVISION
CATTLE INSPECTION CERTIFICATE

LC 0600001

Date:

- Change of Ownership County of _____ Code: Owner: _____
- Change of Pasture Inspected at _____ Address: _____
- Slaughter / Packer Destination City/State _____ City/State/Zip: _____
- Livestock Market
- Feedlot
- Hide Inspection
- Show cattle Health Requirements _____ DSA: Yes No

| Steers | Heifers | Bulls | Cows | Calves | | Brand | Position | 1 st Line - Seller |
|--------|---------|-------|------|------------|---------|-------|-------------------|--|
| | | | | Steer/Bull | Heifers | | | 2 nd Line - Brand Owner |
| | | | | | | | | 3 rd Line - Proof of Ownership |
| | | | | | | | | |
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| | | | | | | | | |
| | | | | | | | Total all Columns | <input type="checkbox"/> BILL OF SALE TAKEN UP AS REQUIRED PER 81-3-210, MCA <i>This Certificate of Inspection acts as a receipt.</i> |

| | |
|-------------------|---------------------------------|
| Total Head Count: | Inspection Fee: \$ _____ |
| | Beef Council: \$ _____ |
| | <input type="checkbox"/> Exempt |

This Certificate does not exempt the person to whom it is issued from subsequent brand inspection and payment of fees for same at points where inspection is required by state laws or regulations. MT livestock owners must pay a PER CAPITA FEE. Visit www.liv.mt.gov for information.

| | | | |
|--|--|--|--|
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|--|--|--|--|



MONTANA DEPT. OF LIVESTOCK
BRANDS-ENFORCEMENT DIVISION
HORSE BRANDS INSPECTION CERTIFICATE

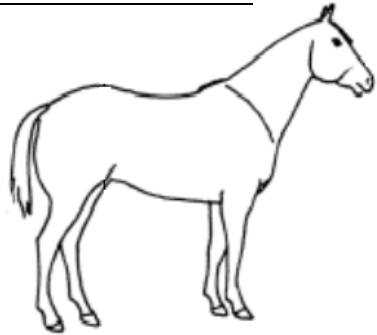
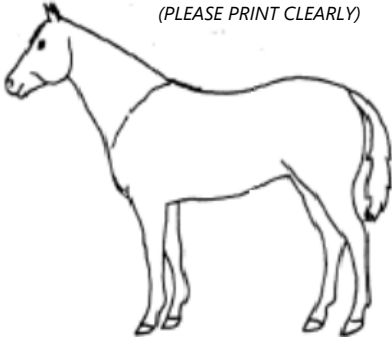
190000

MT livestock owners must pay a PER CAPITA FEE.

Visit www.liv.mt.gov for information.

(PLEASE PRINT CLEARLY)

DATE: _____



OWNER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

INSPECTED AT/OR NEAR: _____

COUNTY: _____ CODE: _____

DESTINATION: _____ STATE: _____

HORSE NAME: _____ AGE: _____

BREED: _____ COLOR: _____

ANNUAL

TRIP INSPECTION ONLY

LIVESTOCK MARKETS

| HEAD COUNT | | | TOTAL | BRAND / LOCATION | 1 ST LINE SELLER/ADDRESS |
|------------|------|------------|-------|------------------|---|
| GELDING | STUD | JOHN/MOLLY | | | 2 ND LINE BRAND OWNER |
| | | | | | 3 RD LINE PROOF OF OWNERSHIP |
| | | | | | |
| | | | | | |
| | | | | | |
| HEAD COUNT | | | TOTAL | BRAND / LOCATION | 1 ST LINE SELLER/ADDRESS |
| GELDING | STUD | JOHN/MOLLY | | | 2 ND LINE BRAND OWNER |
| | | | | | 3 RD LINE PROOF OF OWNERSHIP |
| | | | | | |
| | | | | | |
| | | | | | |

Bill of Sale taken up as required by 81-3-210 MCA. This Certificate of Inspection acts as a required receipt.

HEAD COUNT: _____ FEE: _____

SIGNATURE OF OWNER OR AGENT

INSPECTOR

CODE

This certificate does not exempt the person to whom it is issued from subsequent brand inspection and payment of fees for same at points where inspection is required by state laws or regulations.

ORIGINAL – HELENA OFFICE

BE-11 HORSE INSPECTION CERTIFICATE (REV 12/2020)



SHEEP/BISON TRANSPORTATION PERMIT

OWNER _____ COUNTY OR ORIGIN _____ Code Month Day Year

ADDRESS _____ CITY _____ STATE _____

TRUCKING FIRM _____ DESTINATION _____
City State

| NUMBER HEAD | SEX | AGE | BREED | BRAND HOT IRON | BRAND PAINT | COLOR LOCATION | PURCHASED FROM | EAR TAGS OR EAR MARKS |
|-------------|-----|-----|-------|----------------|-------------|----------------|----------------|-----------------------|
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

I hereby certify under the penalty of perjury that I am the owner of the duly authorized agent for the above described sheep/bison and that the same will be delivered to the destination shown.

This permit is issued under the provision of 81-5-112 (MCA) - Sheep
This permit is issued under the provision of 81-5-121 (MCA) - Bison

TOTAL HEAD FEE

SIGNATURE OF OWNER OR AGENT

SIGNATURE OF INSPECTOR
CODE

Owners of sheep/bison are required to pay an annual per capita fee for livestock per MCA 15-24-921. Go to <https://app.mt.gov/livestockreporting> for more information.

**IN STATE
PERMIT BOOK**

**MAY BE ISSUED BY ANY STATE STOCK INSPECTOR
OR DEPUTY STATE STOCK INSPECTOR FOR
CONSIGNMENT TO LICENSED
LIVESTOCK MARKETS IN MONTANA ONLY
AND
AUTHORIZED SHIPPING POINTS
TO AN ADJOINING COUNTY ONLY**

PERMIT

MP

May be issued by any State Stock Inspector or Deputy State Stock Inspector for consignments to licensed livestock markets (as a market consignment permit) — or transported by truck to shipping point in adjoining county (as a transportation permit).

WITHIN MONTANA ONLY

Time: _____ A.M.
P.M.

County of origin _____ Owner _____

Date _____ 20__ of _____, Montana
PRINT NAME
OWNER'S ADDRESS

Vehicle license number _____ Driven by _____

The animals listed below are to be delivered directly to:

_____ at _____, Montana
NAME OF LIVESTOCK AUCTION OR SHIPPING POINT MARKET POINT OR SHIPPING POINT

Subject to inspection at destination

NO. OF HEAD DESCRIPTION (SEX, COLOR, BREED, MARKS) BRANDS LOCATION OF BRANDS

| NO. OF HEAD | DESCRIPTION (SEX, COLOR, BREED, MARKS) | BRANDS | LOCATION OF BRANDS |
|-------------|--|--------|--------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Total Number _____ Fee Charged _____

I certify that I am the owner or agent for owner of the livestock described above, that the brands, description and destination are correct and that the same will be delivered to the destination shown. **This permit expires 36 hour from time and date.**

SIGNATURE OF OWNER or _____
DULY AUTHORIZED AGENT

THIS PERMIT ISSUED UNDER THE PROVISION
OF 81-3-205 (MCA).



SIGNATURE OF INSPECTOR

Permit is issued in triplicate. One copy shall accompany the shipment and be delivered to the Inspector where animals are delivered. One copy shall be filed by the Inspector with the Department of Livestock, Brands-Enforcement Division, at Helena, Montana, **within 5 days**. One copy shall be retained by the Inspector. Bills of sale for stock not branded with owner's recorded brand should accompany this permit to market or shipping point. **Separate permits must be issued for each owner.**

THIS IS NOT BRAND INSPECTION — DO NOT DIVERT OR GO ANYWHERE EXCEPT TO THE DESTINATION WITHIN MONTANA NAMED ABOVE

INSTRUCTIONS FOR ISSUING MARKET CONSIGNMENT PERMITS AND TRANSPORTATION PERMITS

1. You must be satisfied that the applicant for permit is the owner or agent of the owner and in lawful possession of shipment. Bills of sale for stock that do not carry owner's brand should be sent with permit to market. Bills of sale should be delivered to inspector at destination when a transportation permit is issued.
2. This form BE#15, may be used for livestock which are to be consigned and delivered by truck to one of the markets listed below (as a market consignment permit) or transported by truck to shipping point in adjoining county (as a transportation permit).
3. The inspector should list the number of head in each brand, description, brand and location but the owner or his agent must certify these are correct and that the livestock will go to destination shown on permit.
4. Separate permits to be issued to each individual owner. Do not issue a blanket permit to cover livestock owned by two or more owners even if in same family.
5. Advise the person requesting permit that this is not a brand inspection and may only be used for purpose issued. If he wants to be able to trade, or change his mind, he should get an inspection and not try to use a permit.
6. Permits must be used within 36 hours and if not used must be returned to the inspector to be cancelled. Write "Cancelled" across the face of any unused permits or any that are voided because of mistakes and send them to the Department of Livestock, Brand-Enforcement Division, at Helena. All permits must be accounted for.
7. Be sure to fill out entire form and sign. Send copy in promptly.

FEES FOR PERMITS

The inspector issuing a permit shall receive a fee of \$1.00 to be paid by the person for whom permit is issued.

LICENSED LIVESTOCK MARKETS IN MONTANA

BILLINGS

Billings Livestock Commission Co., Inc.
Public Auction Yards

THREE FORKS

Headwaters Livestock Auction LLC

CHINOOK

Bearpaw Livestock Commission

DILLON

Beaverhead Livestock Auction

GLASGOW

Glasgow StockYards, Inc.

GLENDIVE

Glendive Livestock Exchange Ltd.

GREAT FALLS

Western Livestock Auction Inc.

LEWISTOWN

Lewistown Livestock Auction

MILES CITY

Miles City Livestock Commission

MISSOULA

Missould Livestock Exchange LLC

RAMSAY

Montana Livestock Auction

SIDNEY

Yellowstone Livestock Co.



MONTANA DEPT. OF LIVESTOCK
BRANDS-ENFORCEMENT DIVISION
LIFETIME HORSE PERMIT

256901

Per MCA 81-3-211, this permit must always accompany the horse when in transit and is
VOID WHEN ANIMAL CHANGES OWNERSHIP.

DATE ISSUED _____

OWNER: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

SEX: _____ AGE: _____ COLOR: _____

BREED & REG.#: _____

MARKINGS: _____

BRAND(S) / POSITION(S): _____

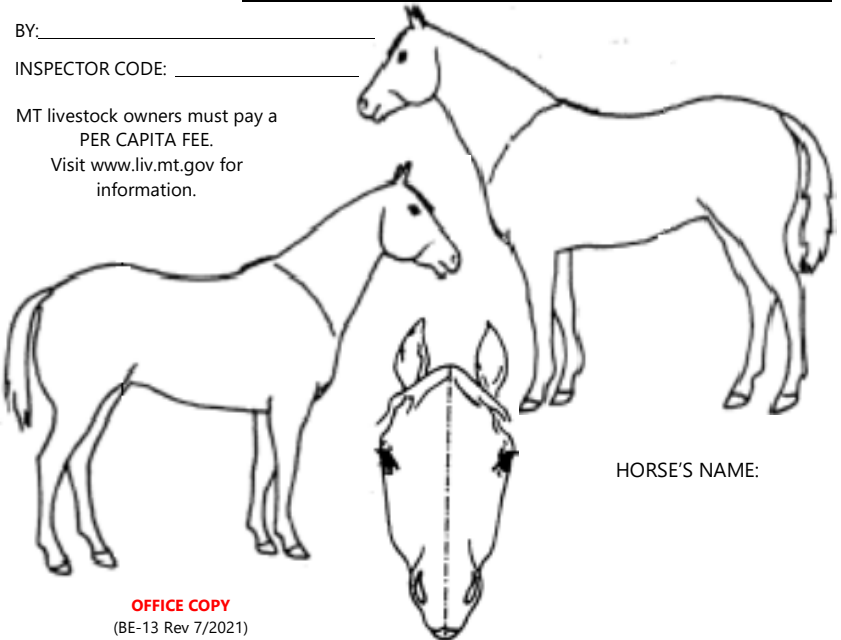
PROOF OF OWNERSHIP: _____

BY: _____

INSPECTOR CODE: _____

MT livestock owners must pay a
PER CAPITA FEE.

Visit www.liv.mt.gov for
information.



HORSE'S NAME:

FOR FOREIGN SHIPMENTS (Outside United States or Leaving United States) USE FEDERAL FORM 406-444-2043 ph | 406-444-1929 fax
 OFFICIAL USE ONLY: The Veterinarian issuing this certificate is accredited and has been authorized to inspect animals and issue certificates.

MONTANA CERTIFICATE OF VETERINARY INSPECTION

Certificate Number

81-null-null

Contact State of Destination for Movement Requirements and Certificate Validity

ENTRY PERMIT #:

INSPECTION DATE:

SHIPMENT DATE:

Large Animal Small Animal

CARRIER (Transporter)

| | | | | | | | | | | | | | |
|---|--------------|--|--------------|----------------------|--|-----------------------------|--|--------------|-------|-----------------|--------|---------------------|-------|
| CONSIGNOR - Contact Person at Origin | | CONSIGNEE - Contact Person at Destination | | Business Name | | Physical Address | | State | | Zip Code | | Phone Number | |
| First Name | Last Name | First Name | Last Name | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |
| Business Name | | Business Name | | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |
| Physical Address of Animals | | Physical Address of Animals | | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |
| City | State | City | State | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |
| Phone Number | Location ID# | Phone Number | Location ID# | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |
| Consignor's Address (if different) | | Consignee's Address (if different) | | AND/OR | | Physical Address of Animals | | City | State | Zip Code | County | City | State |

| SPECIES | # OF HEAD | OFFICIAL PERMANENT ID | OTHER ID (REGISTRY NAME, NUMBER OR DESCRIPTION) | AGE | SEX | BREED | TB DATE OBSVD | TB TEST RESULT | BRUC TEST DATE | BRUC TEST RESULT | BRUC VACC TATTOO | EIA TEST DATE | EIA LAB NAME | EIA TEST RESULT | ACCESSION # | OTHER |
|--------------|-----------|-----------------------|---|-----|-----|-------|---------------|----------------|----------------|------------------|------------------|---------------|--------------|-----------------|-------------|-------|
| | | | | | | | | | | | | | | | | |
| TOTAL | | | | | | | | | | | | | | | | |

OWNER/AGENT STATEMENT
 "The animals in this shipment are those certified to and listed on this certificate."

VETERINARY CERTIFICATION - I certify, as an accredited veterinarian that the above described animals have been inspected by me and that they are not showing signs of infectious, contagious and/or communicable disease (except where noted). The vaccinations and results of tests are indicated on the certificate. To the best of my knowledge, the animals listed on this certificate meet the state of destination and federal interstate requirements. No further warranty is made or implied.

Date: _____ Printed Name: _____
 Address: _____ City: _____ Phone: _____ Email: _____
 USDA Accreditation # _____ State of License: MT License # _____
 Signature: _____

CERTIFICATE AND CERTIFICATE #
 OFFICIAL AFTER DIGITALLY SIGNED

December 8 2021

Montana LLB
 PO Box 202005
 Helena MT 59620
www.llb.mt.gov

George Edwards
 Executive Director
 (406) 444-5609
gedwards@mt.gov

| Counties | Cattle | Sheep | Goats | Guard | Horse | Llama/Swine | Totals | Payments |
|---------------|------------|------------|-----------|----------|----------|-------------|------------|---------------------|
| Beaverhead | 6 | 1 | | 1 | | | 8 | \$8,270.48 |
| Broadwater | | | 1 | | | | 1 | \$570.00 |
| Carbon | 5 | | | | | 1 | 6 | \$6,263.41 |
| Cascade | | 2 | | | | | 2 | \$601.04 |
| Fergus | 2 | | | | | | 2 | \$2,048.76 |
| Flathead | 4 | 3 | 9 | | 1 | 3 | 20 | \$12,295.53 |
| Gallatin | | 10 | | | | | 10 | \$2,401.83 |
| Glacier | 37 | | | | 1 | | 38 | \$44,179.84 |
| Granite | 1 | 4 | | | | | 5 | \$2,443.23 |
| Lake | 5 | 10 | 5 | | | | 20 | \$13,413.77 |
| L&C | 6 | 10 | | | | | 16 | \$8,998.38 |
| Madison | 31 | 6 | | 1 | | | 38 | \$54,887.22 |
| Park | 8 | 27 | | | | | 35 | \$16,429.81 |
| Pondera | 26 | 1 | | | | | 27 | \$38,976.92 |
| Powell | 31 | | | 1 | | | 32 | \$31,035.59 |
| Ravalli | | 1 | 2 | | | | 3 | \$294.07 |
| Sanders | | | 12 | | | | 12 | \$2,242.13 |
| Stillwater | | 2 | | | | | 2 | \$750.00 |
| Sweet Grass | | 47 | | | | | 47 | \$11,659.50 |
| Teton | 6 | 17 | | | | | 23 | \$15,732.86 |
| Wheatland | | 6 | | | | | 6 | \$1,764.42 |
| Totals | 168 | 147 | 29 | 3 | 2 | 4 | 353 | \$275,258.79 |
| Dec 8 2020 | 125 | 69 | 21 | 4 | 0 | 5 | 224 | \$158,050.89 |

Wolves

| | | | | | | |
|-----------|-------------|------------|--|---------|--|--|
| Confirmed | 44 | 14 | | 2 | | |
| Probable | 5 | | | | | |
| Value | \$67,955.02 | \$5,421.59 | | \$2,530 | | |
| Owners | 21 | 5 | | 2 | | |

Grizzly Bears

| | | | | | | |
|-----------|--------------|-------------|--|---------|---------|----------|
| Confirmed | 82 | 18 | | 1 | 1 | 3 |
| Probable | 35 | 9 | | | | |
| Value | \$135,612.11 | \$15,884.77 | | \$1,030 | \$5,750 | \$900.00 |
| Owners | 50 | 6 | | 1 | 1 | 1 |

Mtn Lion

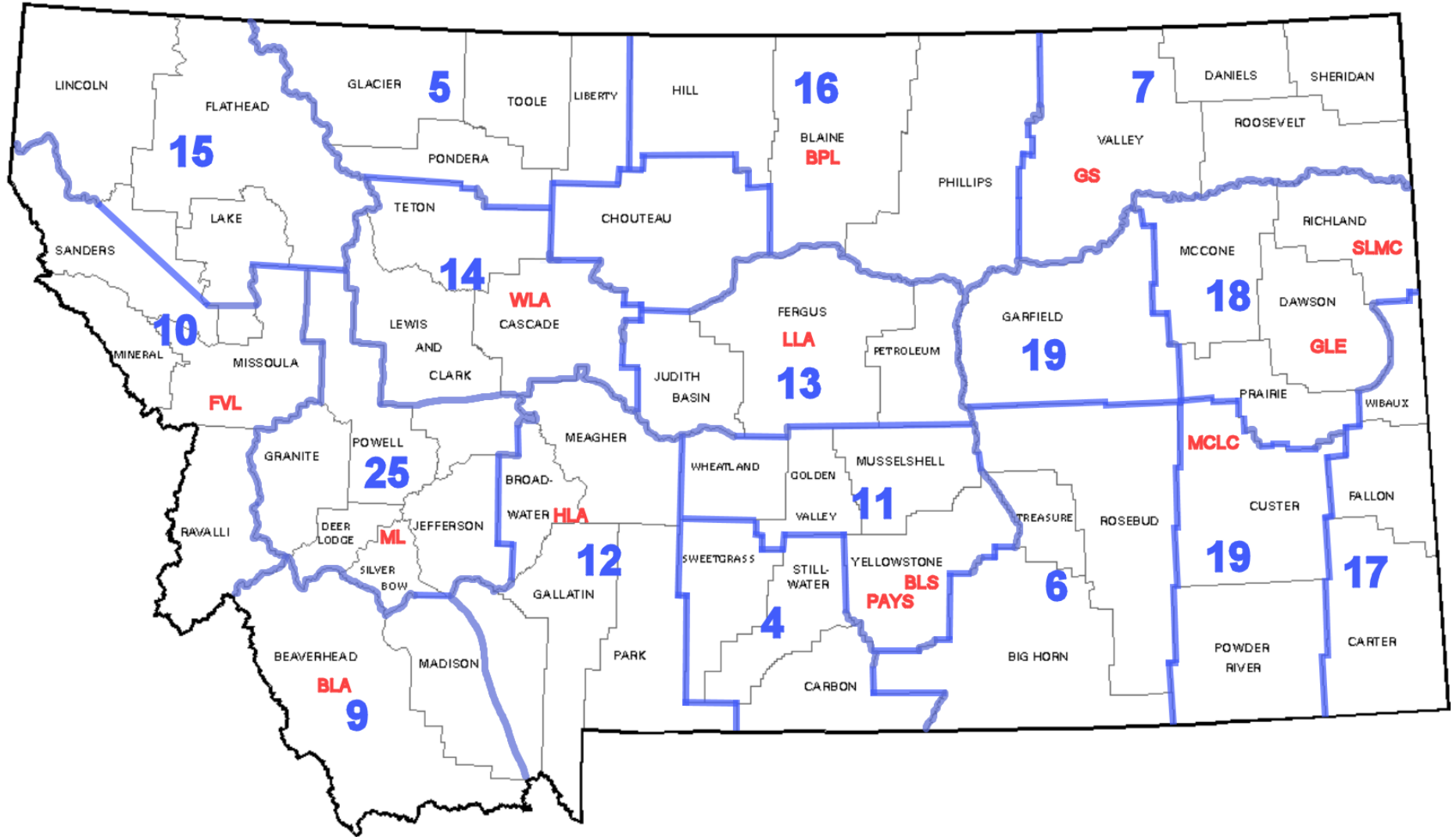
| | | | | | | |
|-----------|----------|-------------|------------|--|--|------------|
| Confirmed | 1 | 72 | 17 | | | 1 |
| Probable | | 33 | 12 | | | |
| Value | \$969.54 | \$31,041.13 | \$6,475.63 | | | \$1,250.00 |
| Owners | 1 | 10 | 5 | | | 1 |



Board of Livestock Meeting

Agenda Request Form

| | | | | | | | |
|--|--------------|--------------------------|------|----------------------|------------------------|------|--|
| From: Ethan Wilfore | | Division/Program: Brands | | | Meeting Date: 12/14/21 | | |
| <u>Agenda Item: Rerecord Update</u> | | | | | | | |
| Background Info: | | | | | | | |
| - Progress update | | | | | | | |
| Recommendation: None | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes | No X | Board vote required? | Yes | No X | |
| <u>Agenda Item: Request to Hire Position</u> | | | | | | | |
| Background Info: | | | | | | | |
| - Request to hire for District 7 Investigator (Valley, Daniels, Sheridan, Roosevelt) | | | | | | | |
| Recommendation: Approve hire | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes X | No | Board vote required | Yes X | No | |
| <u>Agenda Item: Out-of-State Travel Request</u> | | | | | | | |
| Background Info: | | | | | | | |
| - Request out of state travel for Western States Conference in Reno in March 2022 | | | | | | | |
| Recommendation: Approve Travel Request | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes X | No | Board vote required: | Yes X | No | |
| <u>Agenda Item: Request to Purchase Radio</u> | | | | | | | |
| Background Info: | | | | | | | |
| - Missoula County changed their radio system | | | | | | | |
| - District investigator had one of the older radios which is now obsolete and unusable | | | | | | | |
| Recommendation: Approve Purchase | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes X | No | Board vote required: | Yes X | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: 90 minutes | Attachments: | Yes | No | Board vote required: | Yes | No | |



Department of Livestock

1) Division
Brands Enforcement**2) Employee(s) Traveling**

Ty Thomas, Travis Elings, Ethan Wilfore

3) Justification

The International Livestock Identification Association meeting is a great place to network and identify best practices from other organizations. It is also a great place to gain information on trends in the industry and on current events/issues in other government agencies such as:

- Enforcement practices and tactics in the U.S.
- New technology and methods for preventing theft from other government agencies
- Trends and issues related to livestock crimes
- Traceability and different methods of livestock identification across the U.S. and Canada
- Establishing partnerships and relationships with agencies and stakeholder groups

4) Itinerary

See attached

March 1, 2022 - March 3, 2022

5) Cost Estimate

Flights: \$350 each x 3

Hotel: \$44/room/night x 3

Registration Fee: \$206 each x 3

Total:\$2,064

6) Submitted ByRequested By
Ethan WilforeTitle
Brands AdministratorDate
12/3/2021**Approval - to be Completed by Agency Authorized Personnel**

Date Approved by Board

Board Chair or EO

Title

Date

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

| | |
|--------------------------------|--|
| Department of Livestock | 1) Division Brands Enforcement |
|--------------------------------|--|

2) Employee(s) Traveling
Ty Thomas, Travis Elings, Ethan Wilfore


3) Justification
The International Livestock Identification Association meeting is a great place to network and identify best practices from other organizations. It is also a great place to gain information on trends in the industry and on current events/issues in other government agencies such as:

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- New technology and methods for preventing theft from other government agencies
- Trends and issues related to livestock crimes
- Traceability and different methods of livestock identification across the U.S. and Canada
- Establishing partnerships and relationships with agencies and stakeholder groups

4) Itinerary
See attached
March 1, 2022 - March 3, 2022

5) Cost Estimate
Flights: \$350 each x 3
Hotel: \$44/room/night x 3
Registration Fee: \$206 each x 3
Total:\$2,064

| | | | |
|------------------------|-------------------------------|-------------------------------|-------------------|
| 6) Submitted By | Requested By Ethan Wilfore | Title Brands Administrator | Date 12/3/2021 |
|------------------------|-------------------------------|-------------------------------|-------------------|

| Approval - to be Completed by Agency Authorized Personnel | | | |
|---|--|----------------|------------------|
| Date Approved by Board | Board Chair or EO  | Title Chair | Date 12-14-21 |

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.



Quote Number: QU0000527100

Effective: 02 DEC 2021

Effective To: 31 JAN 2022

Bill-To:

MONTANA DEPT OF LIVESTOCK
PO BOX 202001
HELENA, MT 59620
United States

Ultimate Destination:

MONTANA DEPT OF LIVESTOCK
301 N ROBERTS ST
HELENA, MT 59601
United States

Attention:

Name: TY THOMAS
Email: tthomas2@mt.gov
Phone: 406.439.2645

Sales Contact:

Name: BRIAN MEHUS
Email: brian.mehus@icemt.com
Phone: 406.259.1212

Request For Quote: APX8500 VHF/800 HiPower Remote Mount w/Siren Qty 1
Contract Number: NASPO ValuePoint
Freight terms: FOB Destination
Payment terms: Net 30 Due

| Item | Quantity | Nomenclature | Description | List price | Your price | Extended Price |
|------|----------|--------------|---|------------|------------|----------------|
| 1 | 1 | M37TXS9PW1AN | APX8500 ALL BAND HP MOBILE | \$6,677.00 | \$4,874.21 | \$4,874.21 |
| 1a | 1 | G806BL | ENH: ASTRO DIGITAL CAI OP APX | \$567.00 | \$413.91 | \$413.91 |
| 1b | 1 | G51AT | ENH: SMARTZONE OPERATION APX | \$1,650.00 | \$1,204.50 | \$1,204.50 |
| 1c | 1 | G89AC | ADD: NO RF ANTENNA NEEDED | - | - | - |
| 1d | 1 | GA01606AA | ADD: NO GPS/WI-FI ANTENNA NEEDED | - | - | - |
| 1e | 1 | W22BA | ADD: STD PALM MICROPHONE APX | \$79.00 | \$57.67 | \$57.67 |
| 1f | 1 | B18CR | ADD: AUXILIARY SPKR 7.5 WATT | \$66.00 | \$48.18 | \$48.18 |
| 1g | 1 | GA01515AA | ADD: J600 ADAPTER CABLE | \$105.00 | \$76.65 | \$76.65 |
| 1h | 1 | G78AT | ADD: 3Y ESSENTIAL SERVICE | \$176.00 | \$176.00 | \$176.00 |
| 1i | 1 | G361AH | ENH: P25 TRUNKING SOFTWARE APX | \$330.00 | \$240.90 | \$240.90 |
| 1j | 1 | G444AH | ADD: APX CONTROL HEAD SOFTWARE | - | - | - |
| 1k | 1 | GA01670AA | ADD: APX E5 CONTROL HEAD | \$717.00 | \$523.41 | \$523.41 |
| 1l | 1 | G628AC | ADD: REMOTE MOUNT CBL 17 FEET | \$17.00 | \$12.41 | \$12.41 |
| 1m | 1 | G851AG | ADD: AES/DES-XL/DES-OFB ENCRYPTION AND ADP | \$879.00 | \$641.67 | \$641.67 |
| 1n | 1 | G298AS | ENH: ASTRO 25 OTAR W/ MULTIKEY | \$814.00 | \$594.22 | \$594.22 |
| 1o | 1 | W12DK | ADD: RF PREAMP | \$73.00 | \$53.29 | \$53.29 |
| 1p | 1 | GA05509AA | DEL: DELETE UHF BAND | -\$800.00 | -\$584.00 | -\$584.00 |
| 1q | 1 | GA00235AA | ADD: NO GPS ANTENNA NEEDED | - | - | - |
| 1r | 1 | GA01607AA | ADD: NO WI-FI ANTENNA NEEDED | - | - | - |
| 2 | 1 | HLN1439G | ACCY,ACCY,SIREN ASTRO MOBILE | \$731.50 | \$731.50 | \$731.50 |
| 3 | 1 | HKN6189B | CABLE, CH DEK | \$31.53 | \$25.22 | \$25.22 |
| 4 | 1 | HLN6938A | HDWR DEK MOUNTING | \$25.00 | \$20.00 | \$20.00 |
| 5 | 1 | CB000091A03 | CABLE, COAXIAL,QMA PLUG TO MINI-UHF JACK CONNETOR | \$52.25 | \$41.80 | \$41.80 |

Total Quote in USD

\$9,151.54

PRICING DOES NOT INCLUDE ANTENNA, PROGRAMMING OR INSTALLATION OF RADIO.

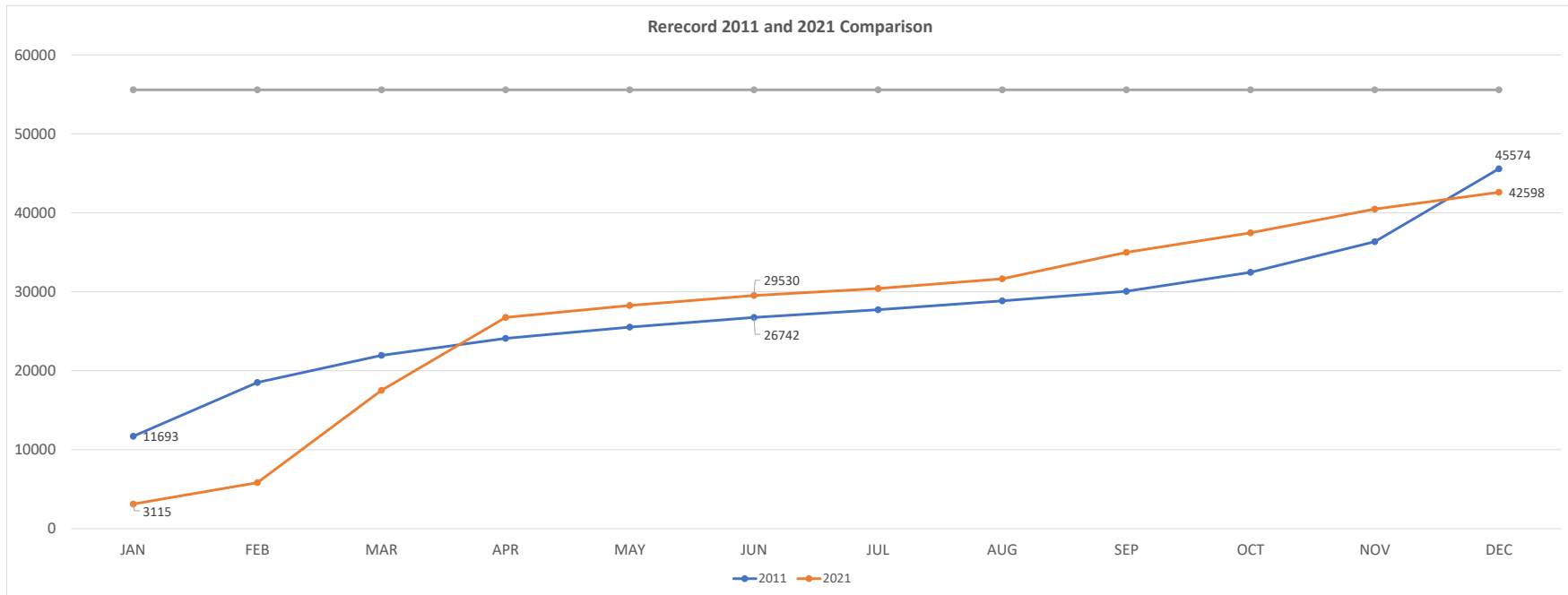
PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

| Rerecord | |
|-----------------------------------|--------|
| As of 12/14/21 | |
| Brands to be Rerecorded | 55,576 |
| Brands Rerecorded | 42,598 |
| | 77% |
| *1-2 weeks to receive certificate | |

| New Brands | | | |
|---|------|------|----------|
| As of 12/14/21 | | | |
| | 2020 | 2021 | Increase |
| Applications Received | 668 | 1163 | 74% |
| Brands Issued | 609 | 993 | 63% |
| *Currently processing new brand applications received on 11/10/21 | | | |

| Brand Transfers | | | |
|---------------------------------------|------|------|----------|
| As of 12/14/21 | | | |
| | 2020 | 2021 | Increase |
| Transfers Completed | 649 | 2667 | 311% |
| *2-3 weeks to receive new certificate | | | |





Board of Livestock Meeting

Agenda Request Form

| | | |
|-----------------------------|--|---------------------------------|
| From: Tahnee Szymanski, DVM | Division/Program: Animal Health Bureau | Meeting Date: December 14, 2021 |
|-----------------------------|--|---------------------------------|

Agenda Item: Bovine Tuberculosis (TB) Update

Background Info: AHB will provide an update on the epidemiological investigation following the detection of bovine TB in a Blaine County herd and the investigation of a TB slaughter traceback to a Madison County herd.

Recommendation: NA

| | | | | |
|-------------------------|--------------|------------------|----------------------|------------------|
| Time needed: 15 minutes | Attachments: | <u>NO</u> | Board vote required? | <u>NO</u> |
|-------------------------|--------------|------------------|----------------------|------------------|

Agenda Item:

Recommendation:

| | | | | |
|--------------|--------------|--|---------------------|--|
| Time needed: | Attachments: | | Board vote required | |
|--------------|--------------|--|---------------------|--|

Agenda Item:

Background Info:

Recommendation:

| | | | | | | |
|--------------|--------------|-----|----|----------------------|-----|----|
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No |
|--------------|--------------|-----|----|----------------------|-----|----|

Agenda Item:

Background Info:

Recommendation:

| | | | | | | |
|--------------|--------------|-----|----|----------------------|-----|----|
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No |
|--------------|--------------|-----|----|----------------------|-----|----|

Agenda Item:

Background Info:

Recommendation:

| | | | | | | |
|--------------|--------------|-----|----|----------------------|-----|----|
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No |
|--------------|--------------|-----|----|----------------------|-----|----|



Board of Livestock Meeting

Agenda Request Form

| | | | | | | | |
|---|--------------|--|----|----------------------|--|----|--|
| From: Martin Zaluski, DVM, Acting Milk and Egg Bureau Chief | | Division/Program: Animal Health/ Milk and Egg Bureau | | | Meeting Date: December 14, 2021 | | |
| <u>Agenda Item:</u> Request to adopt amended rule 32.8.201 | | | | | | | |
| The bureau requests to proceed and adopt the amended rule 32.8.201 added language exempting "small dairies" from our rules per SB199. The comment period ended November 5, 2021 and no comments were received. | | | | | | | |
| Recommendation: Approve | | | | | | | |
| Time needed: 5 min | Attachments: | Yes | No | Board vote required? | Yes | No | |
| <u>Agenda Item:</u> General updates | | | | | | | |
| As approved at the last meeting, the Bureau has contracted with Lynn Godfrey of Idaho to complete our last BTU rating for this cycle. He is scheduled to visit three dairies in NW MT December 29 th . | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: 5 min | Attachments: | Yes | No | Board vote required: | Yes | No | |

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the amendment of) NOTICE OF PROPOSED
ARM 32.8.201 pertaining to scope of) AMENDMENT
rules)
) NO PUBLIC HEARING
) CONTEMPLATED

TO: All Concerned Persons

1. The Department of Livestock proposes to amend the above-stated rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in this rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact Department of Livestock no later than 5:00 p.m. on November 1, 2021, to advise us of the nature of the accommodation that you need. Please contact Executive Officer, Department of Livestock, 301 N. Roberts St., Room 304, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9525; TTD number: 1 (800) 253-4091; fax: (406) 444-4316; e-mail: MDOLcomments@mt.gov.

3. The rule as proposed to be amended provides as follows, new matter underlined, deleted matter interlined:

32.8.201 SCOPE OF RULES (1) Employing the definitions in ARM 32.8.101, and in 81-23-101, MCA, these rules apply to milk producers, processors, distributors, wholesalers, and retailers who conduct business in Montana. The rules of this chapter do not apply to "small dairies" as defined in 81-21-101, MCA.

AUTH: 81-2-102, MCA
IMP: 81-2-102, MCA

REASON: The department is proposing to amend the above-stated rule for clarity purposes after the passage of SB199, also known as The Montana Local Food Choice Act, during the 2021 Legislative session. The bill amended 81-21-101, MCA, to add a definition of "small dairies" and exempts them from the department's regulations and rules. As such, the department felt it prudent to note that exemption in its rules.

4. Concerned persons may submit their data, views, or arguments concerning the proposed action in writing to: Department of Livestock, P.O. Box 202001, Helena, Montana, 59620-2001; telephone (406) 444-9761; fax (406) 444-1929; or e-mail MDOLcomments@mt.gov, and must be received no later than 5:00 p.m., November 5, 2021.

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make written request for a hearing and submit this request along with any written comments to the same address as above no later than 5:00 p.m., November 5, 2021.

6. If the agency receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the persons directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a hearing will be held at a later date. Notice of the hearing will be published in the Montana Administrative Register. Ten percent of those directly affected has been determined to be six persons based on seven operating Grade A licensed plants and 48 operating Grade A licensed producers.

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

8. The bill sponsor contact requirements of 2-4-302, MCA, apply and have been fulfilled. The primary bill sponsor, Senator Greg Hertz, was contacted by email on June 14, 2021.

9. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rule will not significantly and directly impact small businesses.

BY: /s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Officer
Board of Livestock
Department of Livestock

BY: /s/ Cinda Young-Eichenfels
Cinda Young-Eichenfels
Rule Reviewer

Certified to the Secretary of State September 28, 2021.



Board of Livestock Meeting

Agenda Request Form

| | | | | | | | |
|---|--------------|--|------|----------------------|---|------|--|
| From: Alicia Love | | Division/Program: Meat and Poultry Inspection Bureau | | | Meeting Date: December 14, 2021 | | |
| <u>Agenda Item:</u> Positive Listeria in Plant | | | | | | | |
| Background Info: During a routine Food Safety Assessment at a plant, swab testing for Listeria monocytogenes resulted in positive test results on food contact surfaces and environmentally. | | | | | | | |
| Recommendation: None, this is informational. | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes | No X | Board vote required? | Yes | No X | |
| <u>Agenda Item:</u> Summary from October USAHA/NASMFID Meeting | | | | | | | |
| Background Info: The Board authorized one person to attend this meeting in October. I will give a brief summary of what was discussed at the meeting. | | | | | | | |
| Recommendation: None, this is informational. | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes | No X | Board vote required | Yes | NoX | |
| <u>Agenda Item:</u> Vacant Positions | | | | | | | |
| Background Info: Our Bureau currently has 3 vacant positions. We have not received any applicants recently. | | | | | | | |
| Recommendation: None, this is informational. | | | | | | | |
| Time needed: 5 minutes | Attachments: | Yes | No X | Board vote required: | Yes | NoX | |
| <u>Agenda Item:</u> Upcoming Training for Staff | | | | | | | |
| Background Info: We will be conducting in person training of our staff at the end of January. Topics will include de-escalation training, how to conduct inspections effectively, refresher training on sampling, and a HACCP exercise. These topics were chosen based on inspector and supervisor feedback from a training needs survey. | | | | | | | |
| Recommendation: None, this is informational. | | | | | | | |
| Time needed: 10 minutes | Attachments: | Yes | No X | Board vote required: | Yes | NoX | |
| <u>Agenda Item:</u> | | | | | | | |
| Background Info: | | | | | | | |
| Recommendation: | | | | | | | |
| Time needed: | Attachments: | Yes | No | Board vote required: | Yes | No | |



Board of Livestock Meeting

Agenda Request Form

| | | |
|--|------------------------|---|
| From: Gregory Juda | Division/Program: MVDL | Meeting Date: 12/14/2021 |
| Agenda Item: MVDL Operations Update | | |
| An overview of the following items will be provided: | | |
| <ul style="list-style-type: none">• Status of necropsy cooler repair• YOY CWD and Brucella test numbers• Update on new hire for clinical pathology lab section | | |
| Recommendation: N/A | | |
| Time needed: 10 minutes | Attachments: | Yes No X Board vote required Yes No X |



Board of Livestock Meeting

Agenda Request Form

| | | | | | | | |
|--|--------------|--|------|----------------------|------------------------------------|------|--|
| From: Brian Simonson | | Division/Program: Centralized Services | | | Meeting Date: 12/14/2021 | | |
| <u>Agenda Item:</u> Request to Hire Milk Control Position | | | | | | | |
| Background Info: This is a replacement hire request. Our previous employee is taking a new position out of state government. | | | | | | | |
| Recommendation: n/a | | | | | | | |
| Time needed: 10 min | Attachments: | Yes | No X | Board vote required: | Yes X | No | |
| <u>Agenda Item:</u> Aerial Hunting License Renewal | | | | | | | |
| Background Info: Notice to the public of reporting deadlines. | | | | | | | |
| Recommendation: n/a | | | | | | | |
| Time needed: 5 Min | Attachments: | Yes | No X | Board vote required: | Yes | No X | |
| <u>Agenda Item:</u> November 30, 2021 State Special Revenue Report | | | | | | | |
| Background Info: Report for month end comparisons of state special revenues. | | | | | | | |
| Recommendation: n/a | | | | | | | |
| Time needed: 10 min | Attachments: | Yes X | No | Board vote required: | Yes | No X | |
| <u>Agenda Item:</u> December 2021 through June 2022 Expenditure Projections | | | | | | | |
| Background Info: Report expenditure projections by division and/or bureau and attached boards. | | | | | | | |
| Recommendation: n/a | | | | | | | |
| Time needed: 20 min | Attachments: | Yes X | No | Board vote required? | Yes | No X | |
| <u>Agenda Item:</u> November 30, 2021 Budget Status report | | | | | | | |
| Background Info: Report expenditure to budget comparison report by division and/or bureau and attached boards. This report also compares current year expenditures to prior year expenditures. | | | | | | | |
| Recommendation: n/a | | | | | | | |
| Time needed: 5 min | Attachments: | Yes X | No | Board vote required | Yes | No X | |

**MONTANA DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE REPORT
NOVEMBER 30, 2021**

**DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE COMPARISON FY 2022**

| FY 2021 as of November 30, 2020 | FY 2022 as of November 30, 2021 | Difference November 30 FY21 & FY22 | Budgeted Revenue FY 2022 |
|---------------------------------------|---------------------------------------|--|--------------------------------|
|---------------------------------------|---------------------------------------|--|--------------------------------|

| | A | B | C | D | E |
|---|---------------------|---------------------|--------------------|----------------------|---|
| Fund Description | | | | | |
| 02425 Brands | | | | | |
| New Brands & Transfers | \$ 232,847 | \$ 591,907 | \$ 359,060 | \$ 413,725 | |
| Re-Recorded Brands | 193,627 | 193,627 | - | 464,705 | |
| Security Interest Filing Fee | 16,382 | 23,546 | 7,164 | 47,500 | |
| Livestock Dealers License | 9,898 | 9,000 | (898) | 76,764 | |
| Field Inspections | 133,200 | 97,222 | (35,978) | 334,800 | |
| Market Inspection Fees | 533,963 | 841,570 | 307,607 | 1,625,200 | |
| Investment Earnings | 2,651 | 2,713 | 62 | 55,000 | |
| Other Revenues | 14,668 | 88,057 | 73,389 | 307,225 | |
| Total Brands Division Revenue | \$ 1,137,236 | \$ 1,847,642 | \$ 710,406 | \$ 3,324,919 | |
| 02426 Per Capita Fee (PCF) | | | | | |
| Per Capita Fee | \$ 300,742 | \$ 333,487 | \$ 32,745 | \$ 4,900,040 | |
| Indirect Cost Recovery | 120,848 | 115,697 | (5,151) | 388,230 | |
| Investment Earnings | 12,793 | 4,520 | (8,273) | 190,322 | |
| Other Revenues | - | 227 | 227 | - | |
| Total Per Capita Fee Revenue | \$ 434,468 | \$ 453,931 | \$ 19,548 | \$ 5,478,592 | |
| 02701 Milk Inspection | | | | | |
| Inspectors Assessment | \$ 130,466 | \$ 123,322 | \$ (7,144) | \$ 345,000 | |
| Investment Earnings | 57 | 33 | (24) | 3,000 | |
| Total Milk Inspection | \$ 130,523 | \$ 123,355 | \$ (7,168) | \$ 348,000 | |
| 02262 EGG GRADING | | | | | |
| Inspectors Assessment | \$ 82,100 | \$ 80,915 | \$ (1,185) | \$ 165,000 | |
| Total EGG GRADING | \$ 82,100 | \$ 80,915 | \$ (1,185) | \$ 165,000 | |
| 06026 Diagnostic Lab Fees | | | | | |
| *** Lab Fees | \$ 536,866 | \$ 480,200 | \$ (56,666) | \$ 1,196,667 | |
| Other Revenues | 878 | 2,821 | 1,943 | 4,000 | |
| | \$ 537,744 | \$ 483,021 | \$ (54,723) | \$ 1,200,667 | |
| Combined State Special Revenue Total | \$ 2,322,071 | \$ 2,988,864 | \$ 666,878 | \$ 10,517,178 | |

Voluntary Wolf Donation Fund - per 81-7-123 MCA

| | | | | |
|--------------|-----------|-----------|----------|-----------|
| ** Donations | \$ 17,546 | \$ 22,957 | \$ 5,411 | \$ 50,000 |
|--------------|-----------|-----------|----------|-----------|

** The total amount of donations received from inception of the voluntary wolf donation program is \$167,287 as of November 30, 2021. The Department has transferred \$144,330 of the voluntary wolf donations to Wild Life Services for predator control. Transfers to Wild Life Services is done at year-end.

*** Laboratory fee revenue is recorded in the month that statements are mailed to customers. This leads to revenues being recorded in the financial statements a month after they are earned. Accordingly, the revenue for laboratory fees in the amount of \$480,200 are for the period ending October 31, 2021. At fiscal year end, revenues earned in June 2022 will be recorded in FY 2022.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE PROJECTION REPORT
NOVEMBER 30, 2021**

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|--|-------------------|---|
|--|---|---|--|-------------------|---|

BUDGETED FTE 137.62

| | A | B | C | D | E | F |
|--------------------------------|---|---------------------|---------------------|----------------------|----------------------|-------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 2,655,689 | \$ 4,319,218 | \$ 6,974,907 | \$ 7,036,480 | \$ 61,573 |
| 2 | 61200 OVERTIME | 161,133 | 136,381 | 297,514 | 213,886 | (83,628) |
| 3 | 61300 OTHER/PER DIEM | 1,550 | 7,350 | 8,900 | 10,300 | 1,400 |
| 4 | 61400 BENEFITS | 972,027 | 1,577,360 | 2,549,387 | 2,563,047 | 13,660 |
| 5 | TOTAL PERSONAL SERVICES | 3,790,399 | 6,040,309 | 9,830,708 | 9,823,713 | (6,995) |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 419,784 | 1,178,893 | 1,598,677 | 1,704,065 | 105,388 |
| 8 | 62200 SUPPLY | 560,928 | 416,829 | 977,757 | 893,702 | (84,055) |
| 9 | 62300 COMMUNICATION | 89,727 | 154,542 | 244,269 | 283,163 | 38,894 |
| 10 | 62400 TRAVEL | 58,570 | 97,958 | 156,528 | 169,714 | 13,186 |
| 11 | 62500 RENT | 226,388 | 407,548 | 633,936 | 767,742 | 133,806 |
| 12 | 62600 UTILITIES | 19,201 | 26,672 | 45,873 | 45,917 | 44 |
| 13 | 62700 REPAIR & MAINT | 104,444 | 101,316 | 205,760 | 192,848 | (12,912) |
| 14 | 62800 OTHER EXPENSES | 321,405 | 295,477 | 616,882 | 599,521 | (17,361) |
| 15 | TOTAL OPERATIONS | 1,800,447 | 2,679,235 | 4,479,682 | 4,656,672 | 176,990 |
| 63000 EQUIPMENT | | | | | | |
| 17 | 63100 EQUIPMENT | 25,098 | 19,869 | 44,967 | 44,967 | - |
| 18 | TOTAL EQUIPMENT | 25,098 | 19,869 | 44,967 | 44,967 | - |
| 68000 TRANSFERS | | | | | | |
| 20 | 68000 TRANSFERS | - | 342,481 | 342,481 | 342,481 | - |
| 21 | TOTAL TRANSFERS | - | 342,481 | 342,481 | 342,481 | - |
| 22 | TOTAL EXPENDITURES | \$ 5,615,944 | \$ 9,081,894 | \$ 14,697,838 | \$ 14,867,833 | \$ 169,995 |
| 24 BUDGETED FUNDS | | | | | | |
| 25 | 01100 GENERAL FUND | \$ 1,461,067 | \$ 1,791,437 | \$ 3,252,504 | \$ 3,124,616 | \$ (127,888) |
| 26 | 02262 SHIELDED EGG GRADING FEES | 56,487 | 91,031 | 147,518 | 341,749 | 194,231 |
| 27 | 02425 BRAND INSPECTION FEES | 1,705,189 | 1,329,374 | 3,034,563 | 3,034,563 | - |
| 28 | 02426 PER CAPITA FEE | 1,064,147 | 3,409,182 | 4,473,329 | 4,549,102 | 75,773 |
| 29 | 02427 ANIMAL HEALTH | - | 5,721 | 5,721 | 5,721 | - |
| 30 | 02701 MILK INSPECTION FEES | 98,493 | 167,690 | 266,183 | 342,218 | 76,035 |
| 31 | 02817 MILK CONTROL | 68,298 | 136,112 | 204,410 | 277,159 | 72,749 |
| 32 | 03209 MEAT & POULTRY INSPECTION | 406,033 | 680,963 | 1,086,996 | 1,086,996 | - |
| 33 | 03032 SHELL EGG FEDERAL INSPECTION FEES | 2,038 | 6,616 | 8,654 | 14,189 | 5,535 |
| 34 | 03427 FEDERAL UMBRELLA PROGRAM | 204,859 | 664,867 | 869,726 | 869,726 | - |
| 35 | 03673 FEDERAL ANIMAL HEALTH DISEASE GR/ | 31,022 | - | 31,022 | 31,022 | - |
| 36 | 06026 DIAGNOSTIC LABORATORY FEES | 518,311 | 798,901 | 1,317,212 | 1,190,772 | (126,440) |
| 37 | TOTAL BUDGETED FUNDS | \$ 5,615,944 | \$ 9,081,894 | \$ 14,697,838 | \$ 14,867,833 | \$ 169,995 |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

The standard budget in personal services was adjusted to reflect mid year projected expenses. Salaries and overtime were increased by \$332,100 and \$8,000, respectively and benefits decreased by \$340,100. Changes were made at the program level. There was no change in total personal services.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK**

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

| | |
|---------------------|-------|
| BUDGETED FTE | 13.00 |
|---------------------|-------|

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|-------------------|---------------------|---------------------|---------------------|-------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 306,391 | \$ 509,016 | \$ 815,407 | \$ 802,433 | \$ (12,974) |
| 2 | 61300 OTHER/PER DIEM | 800 | 4,250 | 5,050 | 4,500 | (550) |
| 3 | 61400 BENEFITS | 98,946 | 169,156 | 268,102 | 263,844 | (4,258) |
| 4 | TOTAL PERSONAL SERVICES | 406,137 | 682,422 | 1,088,559 | 1,070,777 | (17,782) |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 26,582 | 76,453 | 103,035 | 225,746 | 122,711 |
| 8 | 62200 SUPPLY | 14,764 | 73,195 | 87,959 | 110,907 | 22,948 |
| 9 | 62300 COMMUNICATION | 19,295 | 23,047 | 42,342 | 59,013 | 16,671 |
| 10 | 62400 TRAVEL | 3,402 | 12,725 | 16,127 | 21,747 | 5,620 |
| 11 | 62500 RENT | 52,978 | 122,239 | 175,217 | 260,597 | 85,380 |
| 12 | 62700 REPAIR & MAINT | 121 | 1,881 | 2,002 | 4,203 | 2,201 |
| 13 | 62800 OTHER EXPENSES | 33,426 | 6,688 | 40,114 | 40,879 | 765 |
| 14 | TOTAL OPERATIONS | 150,568 | 316,228 | 466,796 | 723,092 | 256,296 |
| 15 | 68000 TRANSFERS | | | | | |
| 16 | 68000 TRANSFERS | - | 102,481 | 102,481 | 102,481 | - |
| 17 | TOTAL TRANSFERS | - | 102,481 | 102,481 | 102,481 | - |
| 18 | TOTAL EXPENDITURES | \$ 556,705 | \$ 1,101,131 | \$ 1,657,836 | \$ 1,896,350 | \$ 238,514 |
| 19 | | | | | | |
| 20 | BUDGETED FUNDS | | | | | |
| 21 | 02426 PER CAPITA | \$ 556,705 | \$ 1,101,131 | \$ 1,657,836 | \$ 1,896,350 | \$ 238,514 |
| 22 | TOTAL BUDGETED FUNDS | \$ 556,705 | \$ 1,101,131 | \$ 1,657,836 | \$ 1,896,350 | \$ 238,514 |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

BUDGETED FTE 1.00

| | A | B | C | D | E | F |
|--------------------------------|-----------------------------|------------------|------------------|-------------------|-------------------|-----------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 30,424 | \$ 47,080 | \$ 77,504 | \$ 75,489 | \$ (2,015) |
| 2 | 61300 OTHER/PER DIEM | 400 | 650 | 1,050 | 1,000 | (50) |
| 3 | 61400 BENEFITS | 9,200 | 13,993 | 23,193 | 22,537 | (656) |
| 4 | TOTAL PERSONAL SERVICES | 40,024 | 61,723 | 101,747 | 99,026 | (2,721) |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 750 | 1,317 | 2,067 | 2,928 | 861 |
| 8 | 62200 SUPPLY | 384 | 403 | 787 | 1,426 | 639 |
| 9 | 62300 COMMUNICATION | 672 | 2,937 | 3,609 | 5,395 | 1,786 |
| 10 | 62400 TRAVEL | 1,635 | 4,339 | 5,974 | 6,097 | 123 |
| 11 | 62500 RENT | 1,133 | 2,484 | 3,617 | 8,933 | 5,316 |
| 12 | 62700 REPAIR & MAINT | - | 13 | 13 | 45 | 32 |
| 13 | 62800 OTHER EXPENSES | 372 | 306 | 678 | 1,505 | 827 |
| 14 | TOTAL OPERATIONS | 4,946 | 11,799 | 16,745 | 26,329 | 9,584 |
| 15 | TOTAL EXPENDITURES | <u>\$ 44,970</u> | <u>\$ 73,522</u> | <u>\$ 118,492</u> | <u>\$ 125,355</u> | <u>\$ 6,863</u> |
| 16 | | | | | | |
| 17 BUDGETED FUNDS | | | | | | |
| 18 | 01100 GENERAL FUND | \$ 44,970 | \$ 73,522 | \$ 118,492 | \$ 125,355 | \$ 6,863 |
| 20 | TOTAL BUDGETED FUNDS | <u>\$ 44,970</u> | <u>\$ 73,522</u> | <u>\$ 118,492</u> | <u>\$ 125,355</u> | <u>\$ 6,863</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

BUDGETED FTE 3.00

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|------------------|-------------------|-------------------|-------------------|------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 48,047 | \$ 68,403 | \$ 116,450 | \$ 167,971 | \$ 51,521 |
| 2 | 61300 OTHER/PER DIEM | 350 | 2,450 | 2,800 | 4,800 | 2,000 |
| 3 | 61400 BENEFITS | 14,774 | 22,927 | 37,701 | 53,239 | 15,538 |
| 4 | TOTAL PERSONAL SERVICES | <u>63,171</u> | <u>93,780</u> | <u>156,951</u> | <u>226,010</u> | <u>69,059</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 772 | 27,048 | 27,820 | 19,271 | (8,549) |
| 8 | 62200 SUPPLY | 819 | 580 | 1,399 | 3,380 | 1,981 |
| 9 | 62300 COMMUNICATION | 377 | 2,835 | 3,212 | 5,791 | 2,579 |
| 10 | 62400 TRAVEL | 9 | 4,577 | 4,586 | 5,138 | 552 |
| 11 | 62500 RENT | 3,130 | 5,069 | 8,199 | 12,554 | 4,355 |
| 12 | 62800 OTHER EXPENSES | 20 | 2,223 | 2,243 | 4,984 | 2,741 |
| 13 | TOTAL OPERATIONS | <u>5,127</u> | <u>42,332</u> | <u>47,459</u> | <u>51,149</u> | <u>3,690</u> |
| 14 | TOTAL EXPENDITURES | <u>\$ 68,298</u> | <u>\$ 136,112</u> | <u>\$ 204,410</u> | <u>\$ 277,159</u> | <u>\$ 72,749</u> |
| 15 | | | | | | |
| 16 BUDGETED FUNDS | | | | | | |
| 17 | 02817 MILK CONTROL | \$ 68,298 | \$ 136,112 | \$ 204,410 | \$ 277,159 | \$ 72,749 |
| 18 | TOTAL BUDGETED FUNDS | <u>\$ 68,298</u> | <u>\$ 136,112</u> | <u>\$ 204,410</u> | <u>\$ 277,159</u> | <u>\$ 72,749</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

BUDGETED FTE 8.50

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 192,256 | \$ 311,003 | \$ 503,259 | \$ 511,293 | \$ 8,034 |
| 2 | 61400 BENEFITS | 64,625 | 118,534 | 183,159 | 186,006 | 2,847 |
| 3 | TOTAL PERSONAL SERVICES | <u>256,881</u> | <u>429,537</u> | <u>686,418</u> | <u>697,299</u> | <u>10,881</u> |
| 4 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 6 | 62100 CONTRACT | 17,056 | 16,329 | 33,385 | 34,268 | 883 |
| 7 | 62200 SUPPLY | 13,381 | 5,932 | 19,313 | 11,716 | (7,597) |
| 8 | 62300 COMMUNICATION | 8,617 | 18,866 | 27,483 | 25,344 | (2,139) |
| 9 | 62400 TRAVEL | 3,976 | 6,969 | 10,945 | 8,487 | (2,458) |
| 10 | 62500 RENT | 2,973 | 6,141 | 9,114 | 5,890 | (3,224) |
| 11 | 62700 REPAIR & MAINT | 135 | 5,867 | 6,002 | 4,465 | (1,537) |
| 12 | 62800 OTHER EXPENSES | 10,054 | 7,644 | 17,698 | 12,391 | (5,307) |
| 13 | TOTAL OPERATIONS | <u>56,192</u> | <u>67,748</u> | <u>123,940</u> | <u>102,561</u> | <u>(21,379)</u> |
| 14 | TOTAL EXPENDITURES | <u>\$ 313,073</u> | <u>\$ 497,285</u> | <u>\$ 810,358</u> | <u>\$ 799,860</u> | <u>\$ (10,498)</u> |
| 15 | | | | | | |
| 16 BUDGETED FUNDS | | | | | | |
| 17 | 02426 PER CAPITA FEE | \$ 313,073 | \$ 497,285 | \$ 810,358 | \$ 799,860 | \$ (10,498) |
| 18 | TOTAL BUDGET FUNDING | <u>\$ 313,073</u> | <u>\$ 497,285</u> | <u>\$ 810,358</u> | <u>\$ 799,860</u> | <u>\$ (10,498)</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA) & FEDERAL ANIMAL HEALTH DISEASE GRANTS

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

BUDGETED FTE 5.75

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|-------------------|---------------------|---------------------|---------------------|-----------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 133,403 | \$ 196,847 | \$ 330,250 | \$ 331,863 | \$ 1,613 |
| 2 | 61400 BENEFITS | 46,193 | 65,376 | 111,569 | 112,121 | 552 |
| 3 | TOTAL PERSONAL SERVICES | <u>179,596</u> | <u>262,223</u> | <u>441,819</u> | <u>443,984</u> | <u>2,165</u> |
| 4 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 6 | 62100 CONTRACT | 215,922 | 791,881 | 1,007,803 | 1,008,813 | 1,010 |
| 7 | 62200 SUPPLY | 28,929 | 4,912 | 33,841 | 35,002 | 1,161 |
| 8 | 62300 COMMUNICATION | 3,928 | 930 | 4,858 | 5,416 | 558 |
| 9 | 62400 TRAVEL | 4,938 | 9,355 | 14,293 | 14,898 | 605 |
| 10 | 62500 RENT | 7,647 | 18,419 | 26,066 | 27,743 | 1,677 |
| 11 | 62700 REPAIR & MAINT | 7,953 | 6,037 | 13,990 | 14,041 | 51 |
| 12 | 62800 OTHER EXPENSES | 20,986 | 61,344 | 82,330 | 84,369 | 2,039 |
| 13 | TOTAL OPERATIONS | <u>290,303</u> | <u>892,878</u> | <u>1,183,181</u> | <u>1,190,282</u> | <u>7,101</u> |
| 14 | 68000 TRANSFERS | | | | | |
| 15 | 68000 TRANSFERS | - | 240,000 | 240,000 | 240,000 | - |
| 16 | TOTAL TRANSFERS | <u>-</u> | <u>240,000</u> | <u>240,000</u> | <u>240,000</u> | <u>-</u> |
| 17 | TOTAL EXPENDITURES | <u>\$ 469,899</u> | <u>\$ 1,395,101</u> | <u>\$ 1,865,000</u> | <u>\$ 1,874,266</u> | <u>\$ 9,266</u> |
| 18 | | | | | | |
| 19 BUDGETED FUNDS | | | | | | |
| 20 | 01100 GENERAL FUND | \$ 265,040 | \$ 730,234 | \$ 995,274 | \$ 1,004,540 | \$ 9,266 |
| 21 | 03427 AH FEDERAL UMBRELLA | 204,859 | 664,867 | 869,726 | 869,726 | - |
| 22 | TOTAL BUDGETED FUNDS | <u>\$ 469,899</u> | <u>\$ 1,395,101</u> | <u>\$ 1,865,000</u> | <u>\$ 1,874,266</u> | <u>\$ 9,266</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY**

| | Year-to Date Actual Expenses FY 2022 | Projected Expenses December 2021 to June 2022 | Projected FY Expenses | FY 2022 Budget | Projected Excess/ (Deficit) |
|--|---|---|--------------------------|-------------------|-----------------------------------|
|--|---|---|--------------------------|-------------------|-----------------------------------|

BUDGETED FTE 22.00

| | A | B | C | D | E | F |
|--------------------------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 492,037 | \$ 798,574 | \$ 1,290,611 | \$ 1,293,038 | \$ 2,427 |
| 2 | 61400 BENEFITS | 163,518 | 271,690 | 435,208 | 436,290 | 1,082 |
| 3 | TOTAL PERSONAL SERVICES | 655,555 | 1,070,264 | 1,725,819 | 1,729,328 | 3,509 |
| 4 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 6 | 62100 CONTRACT | 50,985 | 95,497 | 146,482 | 147,538 | 1,056 |
| 7 | 62200 SUPPLY | 449,171 | 258,025 | 707,196 | 597,590 | (109,606) |
| 8 | 62300 COMMUNICATION | 9,137 | 22,759 | 31,896 | 34,001 | 2,105 |
| 9 | 62400 TRAVEL | 628 | 4,877 | 5,505 | 6,579 | 1,074 |
| 10 | 62500 RENT | 39,900 | 42,494 | 82,394 | 68,808 | (13,586) |
| 11 | 62600 UTILITIES | 19,201 | 20,172 | 39,373 | 39,417 | 44 |
| 12 | 62700 REPAIR & MAINT | 90,288 | 34,093 | 124,381 | 117,111 | (7,270) |
| 13 | 62800 OTHER EXPENSES | 22,979 | 35,202 | 58,181 | 54,415 | (3,766) |
| 14 | TOTAL OPERATIONS | 682,289 | 513,119 | 1,195,408 | 1,065,459 | (129,949) |
| 15 | 63000 EQUIPMENT | | | | | |
| 16 | 63100 EQUIPMENT | 25,098 | 19,869 | 44,967 | 44,967 | - |
| 17 | TOTAL EQUIPMENT | 25,098 | 19,869 | 44,967 | 44,967 | - |
| 18 | TOTAL EXPENDITURES | \$ 1,362,942 | \$ 1,603,252 | \$ 2,966,194 | \$ 2,839,754 | \$ (126,440) |
| 19 | | | | | | |
| 20 BUDGETED FUNDS | | | | | | |
| 21 | 01100 GENERAL FUND | \$ 639,280 | \$ 292,227 | \$ 931,507 | \$ 931,507 | \$ - |
| 22 | 02426 PER CAPITA FEE | 174,329 | 512,124 | 686,453 | 686,453 | - |
| 23 | 03673 FEDERAL NATIONAL LAB NETWORK | 31,022 | - | 31,022 | 31,022 | - |
| 24 | 06026 DIAGNOSTIC LABORATORY FEES | 518,311 | 798,901 | 1,317,212 | 1,190,772 | (126,440) |
| 25 | TOTAL BUDGETED FUNDS | \$ 1,362,942 | \$ 1,603,252 | \$ 2,966,194 | \$ 2,839,754 | \$ (126,440) |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: MILK & EGG BUREAU
PROGRAM: MILK AND EGG / SHIELDED EGG GRADING

| | Year-to-Date | | | | |
|--|--------------|-------------|--------------|-----------|----------------------|
| | Actual | Projected | Projected FY | Projected | Projected |
| | Expenses | Expenses | 2021 | FY 2022 | Excess/ (Deficit) |
| | November | December to | 2021 | Budget | |
| | FY 2022 | June 2022 | Expenses | | |

BUDGETED FTE 6.75

| | A | B | C | D | E | F |
|--------------------------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 90,510 | \$ 124,524 | \$ 215,034 | \$ 346,574 | \$ 131,540 |
| 2 | 61200 OVERTIME | 2,753 | 2,800 | 5,553 | 5,773 | 220 |
| 3 | 61400 BENEFITS | 35,722 | 51,928 | 87,650 | 137,919 | 50,269 |
| 4 | TOTAL PERSONAL SERVICES | 128,985 | 179,252 | 308,237 | 490,266 | 182,029 |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 12,963 | 51,794 | 64,757 | 103,441 | 38,684 |
| 8 | 62200 SUPPLY | 1,121 | 5,060 | 6,181 | 11,152 | 4,971 |
| 9 | 62300 COMMUNICATION | 1,222 | 5,096 | 6,318 | 18,807 | 12,489 |
| 10 | 62400 TRAVEL | 4,107 | 8,845 | 12,952 | 24,739 | 11,787 |
| 11 | 62500 RENT | 3,798 | 9,974 | 13,772 | 25,579 | 11,807 |
| 12 | 62700 REPAIR & MAINT | 273 | 210 | 483 | 1,526 | 1,043 |
| 13 | 62800 OTHER EXPENSES | 4,549 | 5,106 | 9,655 | 22,646 | 12,991 |
| 14 | TOTAL OPERATIONS | 28,033 | 86,085 | 114,118 | 207,890 | 93,772 |
| 15 | TOTAL EXPENDITURES | <u>\$ 157,018</u> | <u>\$ 265,337</u> | <u>\$ 422,355</u> | <u>\$ 698,156</u> | <u>\$ 275,801</u> |
| 16 | | | | | | |
| 17 BUDGETED FUNDS | | | | | | |
| 18 | 02262 SHIELDED EGG GRADING FEES | \$ 56,487 | \$ 91,031 | \$ 147,518 | \$ 341,749 | \$ 194,231 |
| 19 | 02701 MILK INSPECTION FEES | 98,493 | 167,690 | 266,183 | 342,218 | 76,035 |
| 20 | 03202 SHELL EGG FEDERAL INSPECTION | 2,038 | 6,616 | 8,654 | 14,189 | 5,535 |
| 21 | TOTAL BUDGET FUNDING | <u>\$ 157,018</u> | <u>\$ 265,337</u> | <u>\$ 422,355</u> | <u>\$ 698,156</u> | <u>\$ 275,801</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

| | |
|---------------------|-------|
| BUDGETED FTE | 24.50 |
|---------------------|-------|

| | A | B | C | D | E | F |
|--------------------------------|---------------------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 376,936 | \$ 729,214 | \$ 1,106,150 | \$ 1,045,897 | \$ (60,253) |
| 2 | 61200 OVERTIME | 40,679 | 34,332 | 75,011 | 67,228 | (7,783) |
| 3 | 61400 BENEFITS | 155,094 | 290,362 | 445,456 | 413,561 | (31,895) |
| 4 | TOTAL PERSONAL SERVICES | <u>572,709</u> | <u>1,053,908</u> | <u>1,626,617</u> | <u>1,526,686</u> | <u>(99,931)</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 31,550 | 33,081 | 64,631 | 64,140 | (491) |
| 8 | 62200 SUPPLY | 14,874 | 7,831 | 22,705 | 27,058 | 4,353 |
| 9 | 62300 COMMUNICATION | 7,895 | 16,350 | 24,245 | 25,119 | 874 |
| 10 | 62400 TRAVEL | 27,990 | 25,651 | 53,641 | 54,267 | 626 |
| 11 | 62500 RENT | 55,431 | 91,402 | 146,833 | 144,017 | (2,816) |
| 12 | 62700 REPAIR & MAINT | 416 | 13,799 | 14,215 | 9,900 | (4,315) |
| 13 | 62800 OTHER EXPENSES | 206,945 | 140,116 | 347,061 | 304,744 | (42,317) |
| 14 | TOTAL OPERATIONS | <u>345,101</u> | <u>328,230</u> | <u>673,331</u> | <u>629,245</u> | <u>(44,086)</u> |
| 15 | TOTAL EXPENDITURES | <u>\$ 917,810</u> | <u>\$ 1,382,138</u> | <u>\$ 2,299,948</u> | <u>\$ 2,155,931</u> | <u>\$ (144,017)</u> |
| 16 | | | | | | |
| 17 BUDGETED FUNDS | | | | | | |
| 18 | 01100 GENERAL FUND | \$ 511,777 | \$ 695,454 | \$ 1,207,231 | \$ 1,063,214 | \$ (144,017) |
| 19 | 02427 ANIMAL HEALTH FEES | - | 5,721 | 5,721 | 5,721 | - |
| 20 | 03209 MEAT & POULTRY INSPECTION | 406,033 | 680,963 | 1,086,996 | 1,086,996 | - |
| 21 | TOTAL BUDGET FUNDING | <u>\$ 917,810</u> | <u>\$ 1,382,138</u> | <u>\$ 2,299,948</u> | <u>\$ 2,155,931</u> | <u>\$ (144,017)</u> |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: BRANDS ENFORCEMENT
PROGRAM: BRANDS ENFORCEMENT**

| | Year-to-Date Actual Expenses November FY 2022 | Projected Expenses December to June 2022 | FY 2022 Projected Year End Expense Totals | FY 2022 Budget | Projected Budget Excess/ (Deficit) |
|--|---|---|---|-------------------|---|
|--|---|---|---|-------------------|---|

BUDGETED FTE 53.11

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 985,685 | \$ 1,534,557 | \$ 2,520,242 | \$ 2,482,172 | \$ (38,070) |
| 2 | 61200 OVERTIME | 117,701 | 99,249 | 216,950 | 140,885 | (76,065) |
| 3 | 61400 BENEFITS | 383,955 | 573,394 | 957,349 | 917,280 | (40,069) |
| 4 | TOTAL PERSONAL SERVICES | 1,487,341 | 2,207,200 | 3,694,541 | 3,540,337 | (154,204) |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 62,204 | 85,493 | 147,697 | 145,020 | (2,677) |
| 8 | 62200 SUPPLY | 37,485 | 60,891 | 98,376 | 97,171 | (1,205) |
| 9 | 62300 COMMUNICATION | 38,584 | 61,722 | 100,306 | 99,977 | (329) |
| 10 | 62400 TRAVEL | 11,788 | 20,620 | 32,408 | 30,762 | (1,646) |
| 11 | 62500 RENT | 59,494 | 109,326 | 168,820 | 170,621 | 1,801 |
| 12 | 62600 UTILITIES | - | 6,500 | 6,500 | 6,500 | - |
| 13 | 62700 REPAIR & MAINT | 5,258 | 39,416 | 44,674 | 49,026 | 4,352 |
| 14 | 62800 OTHER EXPENSES | 23,074 | 36,848 | 59,922 | 61,588 | 1,666 |
| 15 | TOTAL OPERATIONS | 237,887 | 420,816 | 658,703 | 660,665 | 1,962 |
| 16 | TOTAL EXPENDITURES | \$ 1,725,228 | \$ 2,628,016 | \$ 4,353,244 | \$ 4,201,002 | \$ (152,242) |
| 17 | | | | | | |
| 18 BUDGETED FUNDS | | | | | | |
| 19 | 02425 BRAND INSPECTION FEES | \$ 1,705,189 | \$ 1,329,374 | \$ 3,034,563 | \$ 3,034,563 | \$ - |
| 20 | 02426 PER CAPITA FEES | 20,039 | 1,298,642 | 1,318,681 | 1,166,439 | (152,242) |
| 21 | TOTAL BUDGET FUNDING | \$ 1,725,228 | \$ 2,628,016 | \$ 4,353,244 | \$ 4,201,002 | \$ (152,242) |

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using eight months to the end of the year instead of the anticipated seven months.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK**

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Prior Year | Year to Year Comparison | Balance of Budget Available |
|--|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Actual Expenses November FY 2021 | | |

| | |
|--------------|--------|
| BUDGETED FTE | 137.62 |
|--------------|--------|

| | A | B | C | D | E | F |
|--------------------------------|------------------------------------|----------------------|---------------------|---------------------|-------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 7,036,480 | \$ 2,655,689 | \$ 2,350,658 | \$ 305,031 | \$ 4,380,791 |
| 2 | 61200 OVERTIME | 213,886 | 161,133 | 91,708 | 69,425 | 52,753 |
| 3 | 61300 OTHER/PER DIEM | 10,300 | 1,550 | 1,300 | 250 | 8,750 |
| 4 | 61400 BENEFITS | 2,563,047 | 972,027 | 1,086,573 | (114,546) | 1,591,020 |
| 5 | TOTAL PERSONAL SERVICES | <u>9,823,713</u> | <u>3,790,399</u> | <u>3,530,239</u> | <u>260,160</u> | <u>6,033,314</u> |
| 6 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 8 | 62100 CONTRACT | 1,704,065 | 419,784 | 309,381 | 110,403 | 1,284,281 |
| 9 | 62200 SUPPLY | 893,702 | 559,428 | 350,302 | 209,126 | 334,274 |
| 10 | 62300 COMMUNICATION | 283,163 | 89,727 | 52,346 | 37,381 | 193,436 |
| 11 | 62400 TRAVEL | 169,714 | 58,570 | 27,342 | 31,228 | 111,144 |
| 12 | 62500 RENT | 767,742 | 226,388 | 193,534 | 32,854 | 541,354 |
| 13 | 62600 UTILITIES | 45,917 | 19,201 | 8,928 | 10,273 | 26,716 |
| 14 | 62700 REPAIR & MAINT | 192,848 | 104,444 | 112,422 | (7,978) | 88,404 |
| 15 | 62800 OTHER EXPENSES | 599,521 | 321,405 | 147,378 | 174,027 | 278,116 |
| 16 | TOTAL OPERATIONS | <u>4,656,672</u> | <u>1,798,947</u> | <u>1,201,633</u> | <u>597,314</u> | <u>2,857,725</u> |
| 17 | 63000 EQUIPMENT | | | | | |
| 18 | 63100 EQUIPMENT | 44,967 | 25,098 | 48,863 | (23,765) | 19,869 |
| 19 | TOTAL EQUIPMENT | <u>44,967</u> | <u>25,098</u> | <u>48,863</u> | <u>(23,765)</u> | <u>19,869</u> |
| 20 | 68000 TRANSFERS | | | | | |
| 21 | 68000 TRANSFERS | 342,481 | - | - | - | 342,481 |
| 22 | TOTAL TRANSFERS | <u>342,481</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>342,481</u> |
| 23 | TOTAL | <u>\$ 14,867,833</u> | <u>\$ 5,614,444</u> | <u>\$ 4,780,735</u> | <u>\$ 833,709</u> | <u>\$ 9,253,389</u> |
| 24 | | | | | | |
| 25 FUND | | | | | | |
| 26 | 01100 GENDERAL FUND | \$ 3,124,616 | \$ 1,461,067 | \$ 868,735 | \$ 592,332 | \$ 1,663,549 |
| 28 | 02262 SHIELDED EGG GRADING FEES | 341,749 | 56,487 | 61,734 | (5,247) | 285,262 |
| 29 | 02425 BRAND INSPECTION FEES | 3,034,563 | 1,705,189 | 1,465,497 | 239,692 | 1,329,374 |
| 30 | 02426 PER CAPITA FEE | 4,549,102 | 1,064,147 | 1,305,361 | (241,214) | 3,484,955 |
| 31 | 02427 ANIMAL HEALTH | 5,721 | - | - | - | 5,721 |
| 32 | 02701 MILK INSPECTION FEES | 342,218 | 96,993 | 82,373 | 14,620 | 245,225 |
| 33 | 02817 MILK CONTROL | 277,159 | 68,298 | 73,147 | (4,849) | 208,861 |
| 34 | 03209 MEAT & POULTRY INSPECTION-FE | 1,086,996 | 406,033 | 277,389 | 128,644 | 680,963 |
| 35 | 03032 SHELL EGG FEDERAL INSPECTION | 14,189 | 2,038 | 609 | 1,429 | 12,151 |
| 36 | 03427 AH FEDERAL UMBRELLA | 869,726 | 204,859 | 171,209 | 33,650 | 664,867 |
| 37 | 03673 FEDERAL ANIMAL HEALTH DISEA! | 31,022 | 36,028 | 51,266 | (15,238) | (5,006) |
| 38 | 06026 DIAGNOSTIC LABORATORY FEES | 1,190,772 | 513,305 | 423,415 | 89,890 | 677,467 |
| 39 | TOTAL BUDGET FUNDING | <u>\$ 14,867,833</u> | <u>\$ 5,614,444</u> | <u>\$ 4,780,735</u> | <u>\$ 833,709</u> | <u>\$ 9,253,389</u> |

The Department of Livestock is budgeted for \$14,867,833 and 137.62 FTE in FY 2022. Personal services budget is 39% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$260,160 higher than November 2020. Operations are 39% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$597,314 higher than November 2020. Overall, Department of Livestock total expenditures were \$833,709 higher than the same period last year. As of November 30, 2021, 38% of the department's budget has been expended.

The standard budget in personal services was adjusted to reflect mid year projected expenses. Salaries and overtime were increased by \$332,100 and \$8,000, respectively and benefits decreased by \$340,100. Changes were made at the program level. There was no change in ¹²total personal services.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|---|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |

BUDGETED FTE 13.00

| | A | B | C | D | E | F |
|--------------------------------|-----------------------------|---------------------|-------------------|-------------------|------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 802,433 | \$ 306,391 | \$ 284,110 | \$ 22,281 | \$ 496,042 |
| 2 | 61300 OTHER/PER DIEM | 4,500 | 800 | 900 | (100) | 3,700 |
| 3 | 61400 BENEFITS | 263,844 | 98,946 | 110,018 | (11,072) | 164,898 |
| 4 | TOTAL PERSONAL SERVICES | <u>1,070,777</u> | <u>406,137</u> | <u>395,028</u> | <u>11,109</u> | <u>664,640</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 225,746 | 26,582 | 35,675 | (9,093) | 199,164 |
| 8 | 62200 SUPPLY | 110,907 | 14,764 | 23,410 | (8,646) | 96,143 |
| 9 | 62300 COMMUNICATION | 59,013 | 19,295 | 13,565 | 5,730 | 39,718 |
| 10 | 62400 TRAVEL | 21,747 | 3,499 | 4,434 | (935) | 18,248 |
| 11 | 62500 RENT | 260,597 | 52,882 | 37,832 | 15,050 | 207,715 |
| 12 | 62700 REPAIR & MAINT | 4,203 | 121 | 404 | (283) | 4,082 |
| 13 | 62800 OTHER EXPENSES | 40,879 | 33,426 | 1,695 | 31,731 | 7,453 |
| 14 | TOTAL OPERATIONS | <u>723,092</u> | <u>150,569</u> | <u>117,015</u> | <u>33,554</u> | <u>572,523</u> |
| 15 | 68000 TRANSFERS | | | | | |
| 16 | 68000 TRANSFERS | 102,481 | - | - | - | 102,481 |
| 17 | TOTAL TRANSFERS | <u>102,481</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>102,481</u> |
| 18 | TOTAL EXPENDITURES | <u>\$ 1,896,350</u> | <u>\$ 556,706</u> | <u>\$ 512,043</u> | <u>\$ 44,663</u> | <u>\$ 1,339,644</u> |
| 19 | | | | | | |
| 20 BUDGETED FUNDS | | | | | | |
| 21 | 02426 PER CAPITA | 1,896,350 | \$ 556,706 | \$ 512,043 | \$ 44,663 | \$ 1,339,644 |
| 22 | TOTAL BUDGETED FUNDS | <u>\$ 1,896,350</u> | <u>\$ 556,706</u> | <u>\$ 512,043</u> | <u>\$ 44,663</u> | <u>\$ 1,339,644</u> |

Central Services And Board Of Livestock is budgeted \$1,896,350 and 13.00 FTE in FY 2022 and is funded with per capita fees. Personal services budget is 38% expended with 42% of payrolls complete. The personal services expended through November 2021 was \$11,109 higher than November 2020. Operation expenses are 21% expended as of November 2021 and were \$33,554 higher than November 2020. Overall, CSD total expenditures were \$44,663 higher than the same period last year. As of November 30, 2021, CSD has expended 29% of the its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|---|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |

BUDGETED FTE 1.00

| | A | B | C | D | E | F |
|--------------------------------|-----------------------------|-------------------|------------------|------------------|-----------------|------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 75,489 | \$ 30,424 | \$ 27,089 | \$ 3,335 | \$ 45,065 |
| 2 | 61300 OTHER/PER DIEM | 1,000 | 400 | 100 | 300 | 600 |
| 3 | 61400 BENEFITS | 22,537 | 9,200 | 9,768 | (568) | 13,337 |
| 4 | TOTAL PERSONAL SERVICES | 99,026 | 40,024 | 36,957 | 3,067 | 59,002 |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 2,928 | 750 | 495 | 255 | 2,178 |
| 8 | 62200 SUPPLY | 1,426 | 384 | 324 | 60 | 1,042 |
| 9 | 62300 COMMUNICATION | 5,395 | 672 | 399 | 273 | 4,723 |
| 10 | 62400 TRAVEL | 6,097 | 1,635 | - | 1,635 | 4,462 |
| 11 | 62500 RENT | 8,933 | 1,133 | 866 | 267 | 7,800 |
| 12 | 62700 REPAIR & MAINT | 45 | - | - | - | 45 |
| 13 | 62800 OTHER EXPENSES | 1,505 | 372 | 337 | 35 | 1,133 |
| 14 | TOTAL OPERATIONS | 26,329 | 4,946 | 2,421 | 2,525 | 21,383 |
| 15 | TOTAL EXPENDITURES | <u>\$ 125,355</u> | <u>\$ 44,970</u> | <u>\$ 39,378</u> | <u>\$ 5,592</u> | <u>\$ 80,385</u> |
| 16 | | | | | | |
| BUDGETED FUNDS | | | | | | |
| 18 | 01100 GENERAL FUND | \$ 125,355 | \$ 44,970 | \$ 39,378 | \$ 5,592 | \$ 80,385 |
| 19 | TOTAL BUDGETED FUNDS | <u>\$ 125,355</u> | <u>\$ 44,970</u> | <u>\$ 39,378</u> | <u>\$ 5,592</u> | <u>\$ 80,385</u> |

In FY 2022, the Livestock Loss Board is budgeted \$125,355 with 1.00 FTE funded with general funds and \$10,306 of state special revenue funds (see note below). The personal services budget is 40% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$3,067 higher than November 2020. Operations are 19% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$2,525 higher than November 2020. Overall, Livestock Loss Board total expenditures were \$5,592 higher than the same period last year. As of November 30, 2021, LLB has expended 36% of the its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|---|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |

| | |
|---------------------|------|
| BUDGETED FTE | 3.00 |
|---------------------|------|

| | A | B | C | D | E | F |
|--------------------------------|--------------------------------|-------------------|------------------|------------------|-------------------|-------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 167,971 | \$ 48,047 | \$ 43,678 | \$ 4,369 | \$ 119,924 |
| 2 | 61300 OTHER/PER DIEM | 4,800 | 350 | 300 | 50 | 4,450 |
| 3 | 61400 BENEFITS | 53,239 | 14,774 | 17,190 | (2,416) | 38,465 |
| 4 | TOTAL PERSONAL SERVICES | <u>226,010</u> | <u>63,171</u> | <u>61,168</u> | <u>2,003</u> | <u>162,839</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 19,271 | 772 | 6,517 | (5,745) | 18,499 |
| 8 | 62200 SUPPLY | 3,380 | 819 | 1,016 | (197) | 2,561 |
| 9 | 62300 COMMUNICATION | 5,791 | 377 | 896 | (519) | 5,414 |
| 10 | 62400 TRAVEL | 5,138 | 9 | 34 | (25) | 5,129 |
| 11 | 62500 RENT | 12,554 | 3,130 | 2,181 | 949 | 9,424 |
| 12 | 62700 REPAIR & MAINT | 31 | - | - | - | 31 |
| 12 | 62800 OTHER EXPENSES | 4,984 | 20 | 1,335 | (1,315) | 4,964 |
| 13 | TOTAL OPERATIONS | <u>51,149</u> | <u>5,127</u> | <u>11,979</u> | <u>(6,852)</u> | <u>46,022</u> |
| 14 | TOTAL EXPENDITURES | <u>\$ 277,159</u> | <u>\$ 68,298</u> | <u>\$ 73,147</u> | <u>\$ (4,849)</u> | <u>\$ 208,861</u> |
| 15 | | | | | | |
| 16 BUDGETED FUNDS | | | | | | |
| 17 | 02817 MILK CONTROL | \$ 277,159 | \$ 68,298 | \$ 73,147 | \$ (4,849) | \$ 208,861 |
| 18 | TOTAL BUDGETED FUNDS | <u>\$ 277,159</u> | <u>\$ 68,298</u> | <u>\$ 73,147</u> | <u>\$ (4,849)</u> | <u>\$ 208,861</u> |

In FY 2022, The Milk Control Bureau is budgeted \$277,159 and has 3.00 FTE. The bureau is funded with milk industry fees. The personal services budget is 28% expended with 42% of payrolls complete. Personal services expended as of November 2021 were \$2,003 higher than November 2020. Operations are 10% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$6,852 lower than November 2020. Overall, Milk Control Bureau total expenditures were \$4,849 lower than the same period last year. As of November 30, 2021, the Milk Control Bureau has expended 25% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|--|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |

BUDGETED FTE 8.50

| | A | B | C | D | E | F |
|--------------------------------|-------------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 511,293 | \$ 192,256 | \$ 167,263 | \$ 24,993 | \$ 319,037 |
| 2 | 61400 BENEFITS | 186,006 | 64,625 | 69,771 | (5,146) | 121,381 |
| 3 | TOTAL PERSONAL SERVICES | <u>697,299</u> | <u>256,881</u> | <u>237,034</u> | <u>19,847</u> | <u>440,418</u> |
| 4 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 6 | 62100 CONTRACT | 34,268 | 17,056 | 10,331 | 6,725 | 17,212 |
| 7 | 62200 SUPPLY | 11,716 | 13,381 | 3,036 | 10,345 | (1,665) |
| 8 | 62300 COMMUNICATION | 25,344 | 8,617 | 8,732 | (115) | 16,727 |
| 9 | 62400 TRAVEL | 8,487 | 3,976 | 652 | 3,324 | 4,511 |
| 10 | 62500 RENT | 5,890 | 2,973 | 3,210 | (237) | 2,917 |
| 11 | 62700 REPAIR & MAINT | 4,465 | 135 | 3,013 | (2,878) | 4,330 |
| 12 | 62800 OTHER EXPENSES | 12,391 | 10,054 | 8,332 | 1,722 | 2,337 |
| 13 | TOTAL OPERATIONS | <u>102,561</u> | <u>56,192</u> | <u>37,306</u> | <u>18,886</u> | <u>46,369</u> |
| 14 | 63000 EQUIPMENT | | | | | |
| 15 | 63100 EQUIPMENT | - | - | - | - | - |
| 16 | TOTAL EQUIPMENT | - | - | - | - | - |
| 17 | TOTAL | <u>\$ 799,860</u> | <u>\$ 313,073</u> | <u>\$ 274,340</u> | <u>\$ 38,733</u> | <u>\$ 486,787</u> |
| 18 | | | | | | |
| 19 FUND | | | | | | |
| 20 | 02426 PER CAPITA FEE | \$ 799,860 | \$ 313,073 | \$ 274,340 | \$ 38,733 | \$ 486,787 |
| 22 | TOTAL BUDGET FUNDING | <u>\$ 799,860</u> | <u>\$ 313,073</u> | <u>\$ 274,340</u> | <u>\$ 38,733</u> | <u>\$ 486,787</u> |

The State Veterinarian Office includes Import and Alternative Livestock. In FY 2022, the State Veterinarian Import Office is budgeted \$799,860 with 8.50 FTE and is funded with 02426 per capita fees. The personal services budget is 37% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$19,847 higher than November 2020. Operations are 55% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$18,886 higher than November 2020. Animal Health has spent \$38,733 more than the same period in FY 2021. As of November 30, 2021 the Animal Health Import Office has expended 39% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA) & FEDERAL ANIMAL HEALTH DISEASE GRANTS

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|--|--------------------------------|---------------------|---|---|----------------------------|-----------------------------------|
| | | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |
| BUDGETED FTE | | | 5.75 | | | |
| A | B | C | D | E | F | |
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 331,863 | \$ 133,403 | \$ 108,285 | \$ 25,118 | \$ 198,460 |
| 2 | 61400 BENEFITS | 112,121 | 46,193 | 48,943 | (2,750) | 65,928 |
| 3 | TOTAL PERSONAL SERVICES | 443,984 | 179,596 | 157,228 | 22,368 | 264,388 |
| 4 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 6 | 62100 CONTRACT | 1,008,813 | 215,922 | 124,637 | 91,285 | 792,891 |
| 7 | 62200 SUPPLY | 35,002 | 28,929 | 5,591 | 23,338 | 6,073 |
| 8 | 62300 COMMUNICATION | 5,416 | 3,928 | 1,380 | 2,548 | 1,488 |
| 9 | 62400 TRAVEL | 14,898 | 4,938 | 633 | 4,305 | 9,960 |
| 10 | 62500 RENT | 27,743 | 7,647 | 29,685 | (22,038) | 20,096 |
| 11 | 62700 REPAIR & MAINT | 14,041 | 7,953 | 2,182 | 5,771 | 6,088 |
| 12 | 62800 OTHER EXPENSES | 84,369 | 20,986 | 15,096 | 5,890 | 63,383 |
| 13 | TOTAL OPERATIONS | 1,190,282 | 290,303 | 179,204 | 111,099 | 899,979 |
| 14 | | | | | | |
| 15 | 68000 TRANSFERS | 240,000 | - | - | - | 240,000 |
| 16 | TOTAL TRANSFERS | 240,000 | - | - | - | 240,000 |
| 17 | TOTAL EXPENDITURES | \$ 1,874,266 | \$ 469,899 | \$ 336,432 | \$ 133,467 | \$ 1,404,367 |
| 18 | | | | | | |
| 19 BUDGETED FUNDS | | | | | | |
| 20 | 01100 GENERAL FUND | \$ 1,004,540 | \$ 265,040 | \$ 165,223 | \$ 99,817 | \$ 739,500 |
| 21 | 03427 FEDERAL FUNDING | \$ 869,726 | 204,859 | 171,209 | 33,650 | 664,867 |
| 22 | TOTAL BUDGETED FUNDS | \$ 1,874,266 | \$ 469,899 | \$ 336,432 | \$ 133,467 | \$ 1,404,367 |

The Designated Surveillance Area (DSA) is budgeted for \$1,004,540 and 2.00 FTE in FY 2022 and is funded with General Funds. The Federal Animal Disease Grants is budgeted for \$869,726 and 3.75 FTE in FY 2022 and is funded with Federal Funds. The personal services budget is 40% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$22,368 higher than November 2020. Operations are 24% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$111,099 higher than November 2020. Overall, total expenditures were \$133,467 higher than the same period last year with 25% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | | Year-to-Date Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | Year to Year Comparison | Balance of Budget Available | |
|--|---|---|---|----------------------------|-----------------------------------|---------------------|
| BUDGETED FTE | | 22.00 | | | | |
| A | B | C | D | E | F | |
| 1 | 61000 PERSONAL SERVICES | | | | | |
| 2 | 61100 SALARIES | \$ 1,293,038 | \$ 492,037 | \$ 441,066 | \$ 50,971 | \$ 801,001 |
| 3 | 61400 BENEFITS | 436,290 | 163,518 | 179,877 | (16,359) | 272,772 |
| 4 | TOTAL PERSONAL SERVICES | <u>1,729,328</u> | <u>655,555</u> | <u>620,943</u> | <u>34,612</u> | <u>1,073,773</u> |
| 5 | | | | | | |
| 6 | 62000 OPERATIONS | | | | | |
| 7 | 62100 CONTRACT | 147,538 | 50,985 | 37,263 | 13,722 | 96,553 |
| 8 | 62200 SUPPLY | 597,590 | 449,171 | 281,519 | 167,652 | 148,419 |
| 9 | 62300 COMMUNICATION | 34,001 | 9,137 | 5,425 | 3,712 | 24,864 |
| 10 | 62400 TRAVEL | 6,579 | 628 | 1,748 | (1,120) | 5,951 |
| 11 | 62500 RENT | 68,808 | 39,900 | 25,398 | 14,502 | 28,908 |
| 12 | 62600 UTILITIES | 39,417 | 19,201 | 6,928 | 12,273 | 20,216 |
| 13 | 62700 REPAIR & MAINT | 117,111 | 90,288 | 101,291 | (11,003) | 26,823 |
| 14 | 62800 OTHER EXPENSES | 54,415 | 22,979 | 13,845 | 9,134 | 31,436 |
| 15 | TOTAL OPERATIONS | <u>1,065,459</u> | <u>682,289</u> | <u>473,417</u> | <u>208,872</u> | <u>383,170</u> |
| 16 | 63000 EQUIPMENT | | | | | |
| 17 | 63100 EQUIPMENT | 44,967 | 25,098 | 48,863 | (23,765) | 19,869 |
| 18 | TOTAL EQUIPMENT | <u>44,967</u> | <u>25,098</u> | <u>48,863</u> | <u>(23,765)</u> | <u>19,869</u> |
| 19 | TOTAL | <u>\$ 2,839,754</u> | <u>\$ 1,362,942</u> | <u>\$ 1,143,223</u> | <u>\$ 219,719</u> | <u>\$ 1,476,812</u> |
| 20 | | | | | | |
| 21 | BUDGETED FUNDS | | | | | |
| 22 | 01100 GENERAL FUND | \$ 931,507 | \$ 639,280 | \$ 172,441 | \$ 466,839 | \$ 292,227 |
| 23 | 02426 PER CAPITA FEE | 686,453 | 174,329 | 496,101 | (321,772) | 512,124 |
| 24 | 03673 FEDERAL ANIMAL HEALTH DISEASE GRA | 31,022 | 36,028 | 51,266 | (15,238) | (5,006) |
| 25 | 06026 DIAGNOSTIC LABORATORY FEES | <u>1,190,772</u> | <u>513,305</u> | <u>423,415</u> | <u>89,890</u> | <u>677,467</u> |
| 26 | TOTAL BUDGET FUNDING | <u>\$ 2,839,754</u> | <u>\$ 1,362,942</u> | <u>\$ 1,143,223</u> | <u>\$ 219,719</u> | <u>\$ 1,476,812</u> |

The diagnostic laboratory is budgeted for \$2,839,754 and 22 FTE in FY 2022. It is funded with general fund of \$931,507, per capita fees of \$686,453, federal funds of \$31,022, and lab testing fees of \$1,190,772. Personal services are 38% expended with 42% of payrolls complete. Personal services expended as of November 2021 were \$34,612 higher than November 2020. Operations are 64% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$208,872 higher than November 2020. Overall, Diagnostic Laboratory total expenditures were \$219,719 higher than the same period last year. As of November 30, 2021, the Diagnostic Lab has expended 48% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: MILK & EGG INSPECTION BUREAU
PROGRAM: MILK & EGG AND SHIELDED EGG GRADING**

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date | Same Period | Year to Year Comparison | Balance of Budget Available |
|---|-------------------|---|---|----------------------------|-----------------------------------|
| | | Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | | |

| | |
|--------------|------|
| BUDGETED FTE | 6.75 |
|--------------|------|

| | A | B | C | D | E | G |
|--------------------------------|---------------------------------|------------|------------|------------|------------|------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 346,574 | \$ 90,510 | \$ 75,560 | \$ 14,950 | \$ 256,064 |
| 2 | 61102 OVERTIME | 5,773 | 2,753 | 1,310 | 1,443 | 3,020 |
| 3 | 61400 BENEFITS | 137,919 | 35,722 | 38,136 | (2,414) | 102,197 |
| 4 | TOTAL PERSONAL SERVICES | 490,266 | 128,985 | 115,006 | 13,979 | 361,281 |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 103,441 | 12,963 | 22,183 | (9,220) | 90,478 |
| 8 | 62200 SUPPLY | 11,152 | 121 | 7,394 | (7,273) | 11,031 |
| 9 | 62300 COMMUNICATION | 18,807 | 1,222 | 555 | 667 | 17,585 |
| 10 | 62400 TRAVEL | 24,739 | 5,107 | 1,043 | 4,064 | 19,632 |
| 11 | 62500 RENT | 25,579 | 3,298 | 2,748 | 550 | 22,281 |
| 12 | 62700 REPAIR & MAINT | 1,526 | 273 | 10 | 263 | 1,253 |
| 13 | 62800 OTHER EXPENSES | 22,646 | 3,549 | 1,948 | 1,601 | 19,097 |
| 14 | TOTAL OPERATIONS | 207,890 | 26,533 | 35,881 | (9,348) | 181,357 |
| 15 | TOTAL | \$ 698,156 | \$ 155,518 | \$ 150,887 | \$ 4,631 | \$ 542,638 |
| 16 | | | | | | |
| 17 BUDGETED FUNDS | | | | | | |
| 18 | 02262 SHIELDED EGG GRADING FEES | \$ 341,749 | \$ 56,487 | \$ 61,734 | \$ (5,247) | \$ 285,262 |
| 19 | 02701 MILK INSPECTION FEES | 342,218 | 96,993 | 88,544 | 8,449 | 245,225 |
| 21 | 03032 SHELL EGG INSPECTION FEES | 14,189 | 2,038 | 609 | 1,429 | 12,151 |
| 22 | TOTAL BUDGET FUNDING | \$ 698,156 | \$ 155,518 | \$ 150,887 | \$ 4,631 | \$ 542,638 |

The total Milk & Egg program is budgeted \$698,156 with 6.75 FTE in FY 2021 funded mainly with milk inspection fees and egg grading fees. The personal services budget is 26% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$13,979 higher than November 2020. Operation expense budget is 13% expended with 34% of budget year lapsed. Operation expenses as of November 2021 was \$9,348 lower than November 2020. The Milk & Egg Inspection Bureau total expenditures were \$4,631 higher than the same period last year. As of November 30, 2021, the Milk & Egg program has expended 22% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | Year to Year Comparison | Balance of Budget Available |
|---|-------------------|---|---|----------------------------|-----------------------------------|
|---|-------------------|---|---|----------------------------|-----------------------------------|

| | |
|--------------|-------|
| BUDGETED FTE | 24.50 |
|--------------|-------|

| | A | B | C | D | E | F |
|--------------------------|------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 1,045,897 | \$ 376,936 | \$ 369,422 | \$ 7,514 | \$ 668,961 |
| 2 | 61102 OVERTIME | 67,228 | 40,679 | 28,209 | 12,470 | 26,549 |
| 3 | 61400 BENEFITS | 413,561 | 155,094 | 191,566 | (36,472) | 258,467 |
| 4 | TOTAL PERSONAL SERVICES | <u>1,526,686</u> | <u>572,709</u> | <u>589,197</u> | <u>(16,488)</u> | <u>953,977</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 64,140 | 31,550 | 23,004 | 8,546 | 32,590 |
| 8 | 62200 SUPPLY | 27,058 | 14,874 | 8,266 | 6,608 | 12,184 |
| 9 | 62300 COMMUNICATION | 25,119 | 7,895 | 5,807 | 2,088 | 17,224 |
| 10 | 62400 TRAVEL | 54,267 | 27,990 | 15,136 | 12,854 | 26,277 |
| 11 | 62500 RENT | 144,017 | 55,431 | 37,410 | 18,021 | 88,586 |
| 12 | 62700 REPAIR & MAINT | 9,900 | 416 | - | 416 | 9,484 |
| 13 | 62800 OTHER EXPENSES | 304,744 | 206,945 | 90,262 | 116,683 | 97,799 |
| 14 | TOTAL OPERATIONS | <u>629,245</u> | <u>345,101</u> | <u>179,885</u> | <u>165,216</u> | <u>284,144</u> |
| 15 | TOTAL EXPENDITURES | <u>\$ 2,155,931</u> | <u>\$ 917,810</u> | <u>\$ 769,082</u> | <u>\$ 148,728</u> | <u>\$ 1,238,121</u> |
| 16 | | | | | | |
| 17 BUDGETED FUNDS | | | | | | |
| 18 | 01100 GENERAL FUND | \$ 1,063,214 | \$ 511,777 | \$ 491,693 | \$ 20,084 | \$ 551,437 |
| 19 | 02427 ANIMAL HEALTH FEES | 5,721 | - | - | - | 5,721 |
| 20 | 03209 MEAT & POULTRY INSPECTION-FE | 1,086,996 | 406,033 | 277,389 | 128,644 | 680,963 |
| 21 | TOTAL BUDGET FUNDING | <u>\$ 2,155,931</u> | <u>\$ 917,810</u> | <u>\$ 769,082</u> | <u>\$ 148,728</u> | <u>\$ 1,238,121</u> |

Personal services budget is 38% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$16,488 lower than November 2020. Operations are 55% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$165,216 higher than November 2020. Overall, Meat Inspection total expenditures were \$148,728 higher than the same period last year. As of November 30, 2021 the Meat Inspection program expended 43% of its budget.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
NOVEMBER 30, 2021**

**DIVISION: BRANDS ENFORCEMENT DIVISION
PROGRAM: BRANDS ENFORCEMENT**

| BUDGET TO ACTUAL EXPENSE COMPARISON REPORT | FY 2022 Budget | Year-to-Date Actual Expenses November FY 2022 | Prior Year Actual Expenses November FY 2021 | Year to Year Comparison | Balance of Budget Available |
|--|-------------------|---|---|----------------------------|-----------------------------------|
|--|-------------------|---|---|----------------------------|-----------------------------------|

BUDGETED FTE 53.11

| | A | B | C | D | E | F |
|--------------------------------|-----------------------------|---------------------|---------------------|---------------------|-------------------|---------------------|
| 61000 PERSONAL SERVICES | | | | | | |
| 1 | 61100 SALARIES | \$ 2,482,172 | \$ 985,685 | \$ 833,297 | \$ 152,388 | \$ 1,496,487 |
| 2 | 61200 OVERTIME | 140,885 | 117,701 | 63,077 | 54,624 | 23,184 |
| 3 | 61400 BENEFITS | 917,280 | 383,955 | 421,304 | (37,349) | 533,325 |
| 4 | TOTAL PERSONAL SERVICES | <u>3,540,337</u> | <u>1,487,341</u> | <u>1,317,678</u> | <u>169,663</u> | <u>2,052,996</u> |
| 5 | | | | | | |
| 62000 OPERATIONS | | | | | | |
| 7 | 62100 CONTRACT | 145,020 | 62,204 | 49,276 | 12,928 | 82,816 |
| 8 | 62200 SUPPLY | 97,171 | 37,485 | 25,917 | 11,568 | 59,686 |
| 9 | 62300 COMMUNICATION | 99,977 | 38,584 | 15,587 | 22,997 | 61,393 |
| 10 | 62400 TRAVEL | 30,762 | 11,788 | 4,662 | 7,126 | 18,974 |
| 11 | 62500 RENT | 170,621 | 59,494 | 54,204 | 5,290 | 111,127 |
| 12 | 62600 UTILITIES | 6,500 | - | 2,000 | (2,000) | 6,500 |
| 13 | 62700 REPAIR & MAINT | 49,026 | 5,258 | 5,522 | (264) | 43,768 |
| 14 | 62800 OTHER EXPENSES | 61,588 | 23,074 | 13,528 | 9,546 | 38,514 |
| 15 | TOTAL OPERATIONS | <u>660,665</u> | <u>237,887</u> | <u>170,696</u> | <u>67,191</u> | <u>422,778</u> |
| 16 | TOTAL | <u>\$ 4,201,002</u> | <u>\$ 1,725,228</u> | <u>\$ 1,488,374</u> | <u>\$ 236,854</u> | <u>\$ 2,475,774</u> |
| 17 | | | | | | |
| 18 BUDGETED FUNDS | | | | | | |
| 19 | 02425 BRAND INSPECTION FEES | \$ 3,034,563 | \$ 1,705,189 | \$ 1,465,497 | \$ 239,692 | \$ 1,329,374 |
| 20 | 02426 PER CAPITA FEES | 1,166,439 | 20,039 | 22,877 | (2,838) | 1,146,400 |
| 21 | TOTAL BUDGET FUNDING | <u>\$ 4,201,002</u> | <u>\$ 1,725,228</u> | <u>\$ 1,488,374</u> | <u>\$ 236,854</u> | <u>\$ 2,475,774</u> |

In FY 2022, Brands Enforcement is budgeted for \$4,201,002 with 53.11 FTE. It is funded with brand inspection fees of \$3,034,563 and per capita fees of \$1,166,439. Personal services budget is 42% expended with 42% of payrolls complete. Personal services expended as of November 2021 was \$169,663 higher than November 2020. Operations are 36% expended with 34% of the budget year lapsed. Operation expenses as of November 2021 were \$67,191 higher than November 2020. Overall, Brands Enforcement total expenditures were \$236,854 higher than the same period last year. As of November 30, 2021, the Brands Division has expended 41% of its budget.